**The Annual Meeting of Hawthorn Parish Council was held at 7pm on Monday 20th May 2024 in the Community Centre**

**Present**

**Cllr. Diane Hughes (Chair)**

**Cllr. Sheila Irving (Vice Chair)**

**Officers**

Lesley Swinbank (Parish Clerk)

2 Members of the Public

# Election of Chair

**RESOLVED**

**To elect Cllr Diane Hughes**

# Acceptance of Office of Chairman

Cllr. Diane Hughes thanked everyone for their support and signed her Acceptance of Office.

# Apologies

None

# Election of Vice Chairman

**RESOLVED**

**To elect Cllr Sheila Irving**

# Election of a Grievance Committee

To elect the Vice Chairman plus Cllrs Alan Askew and Maxine Smith

# Election of an Appeals committee

To elect the Chair plus Cllrs. Gary Thompson, Sheila Wilson and Carolyn Winter

# Approval of the following which are available on the Parish Council website

## Standing Orders

**RESOLVED**

**To approve**

## Financial Regulations

**RESOLVED**

**To approve**

## Delegation Scheme

**RESOLVED**

**To approve**

## Code of Conduct

**RESOLVED**

**To approve**

## Effectiveness of the Internal Auditor

**RESOLVED**

**To approve**

## Financial Risk Assessment

**RESOLVED**

**To approve**

# Election of representatives to outside bodies: -

## County Durham Association AGM

Cllr Diane Hughes

## Smaller Local Councils Committee

Cllr Diane Hughes

## East Durham Local Council Committee

Cllr Diane Hughes

# General Power of Competence

**RESOLVED**

**To re - affirm Hawthorn Parish Council meets the criteria to adopt the General Power of Competence**

(Localism Act 2011 sections 1 -8, specifically s1(1)) as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

# Code of Conduct

To re-affirm the Council’s Code of Conduct

# Civility and Respect

**RESOLVED**

**To re-affirm the Council’s commitment to its Civility and Respect Policy**

# Appointment of the Internal Auditor

**RESOLVED**

**To re-appoint Mr. Gordon Fletcher as internal auditor.**

The Chair thanked everyone for attending and closed the meeting at 7.10pm