The **September Monthly Meeting** of the **Hawthorn Parish Council** was held remotely using ZOOM on **Monday 21st September 2020 at 7pm.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice - Chairman)

Cllrs Diane Hughes, Sheila Wilson, Carolyn Winter, Sheila Irving

DCC Cllr. Angela Surtees,

**Officer**: Lesley Swinbank (Parish Clerk)

Cllr. George Vest (Vice – Chairman) chaired the meeting until the Chairman was able to attend.

# Notice of Meeting

Public Notice of the Meeting has been given in accordance with Schedule 12 paragraph 10(2) of the Local Government Act 1972 and is in compliance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No 392

# Apologies:

**RESOLVED**

**To approve the absence of Cllr. Maxine Smith**

# Declarations of Interest

# None

# Minutes:

**RESOLVED**

**To approve the Minutes of the Monthly Meeting held July 20th, 2020**

# Matters of Information

These had been circulated.

# Reports

## Police

No report had been forwarded.

Members were informed that three cars have been broken into.

**RESOLVED**

1. **The Clerk to report this to the Police**
2. **To request a written report for the next meeting**

## DCC

The Chairman welcomed DCC Cllr. Angela Surtees to the meeting. Cllr Surtees then proceeded to give her report which included:-

1. Cllr. Surtees said that it has been very quiet in Hawthorn over the last couple of months however she had accompanied a local resident around the village.

The resident had raised a number of issues – the majority being DCC’s responsibility. If relevant these had been passed to DCC or to the Parish Clerk.

1. Cllr. Surtees had instigated the closure of the footpath by the culvert on Stockton Road which is now included in DCC’s work programme.
2. From September 28th the quarry Road will be closed for roadworks.

## Community Centre

The Chairman, Cllr. Alan Askew gave the report including:-

1. The AGM was held the previous week by ZOOM.
2. The Hall is now open in line with Covid legislation.
3. The garden area has been upgraded courtesy of grants.

## Any other reports

The CDALC AGM has been cancelled this year

**RESOLVED**

**To approve the reports.**

# Public Participation

There were no public present.

# Correspondence

## E mail re Parking in village

An e mail has been received from a local resident concerning the parking of cars for a short distance west of the Stapylton Arms.

It was felt that this i becoming very problematic  trying to negotiate the road, as the view is greatly  restricted and in addition sometimes the path is blocked causing people to walk on the road to pass.

**RESOLVED**

**To write to the Police and DCC seeking their views and suggestions on the issue including the possibility of metal fencing around the pavement to prevent cars parking on the footpath and / or double yellow lines.**

## Letter of thanks

An e mail has been from a local resident expressing their thanks to the parish Council for taking action and installing a new dog poo bin near the Dene.

# Financial:

## Council Tax Information from DCC

Information has now been received from DCC giving preliminary information about the Tax base and LCTRS Grant for 2021 / 2022 and which should be used when preparing the precept etc.

**RESOLVED**

**To receive the information**

## RESOLVED

## To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

|  |  |  |  |
| --- | --- | --- | --- |
| 20/07/2020 | One.com | Website | £107.17 |
| 21/07/2020 | Parkers | Bulbs | £103.74 |
| 21/07/2020 | Microsoft | Subscription | £59.99 |
| 21/07/2020 | M G Electrics | Defib repairs | £116.40 |
| 22/07/2020 | Post Office shop | Laminating pouches | £11.98 |
| 01/08/2020 | CDALC | Outstanding Training 2019 | £54.00 |
| 01/09/2020 | L Swinbank | Sal April - Sept | £763.68 |
| 01/09/2020 | C Winter | bench CC Garden | £159.00 |
| 01/09/2020 | HMRC | PAYE | £508.80 |
| 03/09/2020 | Amazon | Sunflower vouchers | £65.00 |

## Community Plant budget – requirement to complete project

It was reported that the new picnic bench is now in place.

**RESOLVED**

**To discuss and finalise the remaining grant at the October meeting.**

# Pay Awards 2020 / 2021

Details of the National Pay Awards had been circulated. The increase amounts to 2.75%

**RESOLVED**

**To implement the National Pay Award for the Parish Clerk as from April 1st, 2020 as per the Clerk’s contract of employment.**

# Current Planning Applications

The following were considered, and no objections raised.

## Eagle Hall

To demolish existing outbuildings and build new house and garage.

## Pemberton Arms

Additional house on site

## Dene House

Information received re the planning appeal has been upheld.

# Events & Information

## Christmas Tree and Switching on the Lights

**RESOLVED**

**To go ahead and purchase a Christmas Tree and have the usual lights etc. (It is very doubtful that the carol singing will be able to take place)**

## Remembrance Sunday

The Chairman reported that he had ordered the Poppy Wreath which will be placed on remembrance Sunday.

**RESOLVED**

**To affirm the Chairman’s actions.**

# New business and activities on Coach Road

Members thanked DCC for now emptying the new dog poo bin at the entrance to the Dene.

Concerns have been expressed re the above and in particular operating a tea/coffee outlet on what is thought to be DCC land/verge and obstruction problems on the road.

These concerns have been passed to DCC and awaiting a response.

**RESOLVED**

**To await the response on legitimate business activity etc from DCC**

# To discuss signage at the Dene Entrance

Unfortunately, Cllr. Carolyn Winter had been unable to sign back into the meeting and it was agreed to defer this to the October meeting.

The Chairman thanked Cllr. Sheila Irving on the work undertaken on the two existing noticeboards.

# Date of the next meeting: Monday 19th October 2020

The Chairman thanked everyone for attending and closed the meeting at 7.50 pm