The **May Monthly Meeting** of the **Hawthorn Parish Council** was held remotely on **Monday 18th May at 7pm.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Diane Hughes, Sheila Irving, Sheila Wilson, Carolyn Winter

DCC Cllr. Angela Surtees,

**Officer**: Lesley Swinbank (Parish Clerk)

# Notice of Meeting

Public Notice of the Meeting has been given in accordance with Schedule 12 paragraph 10(2) of the Local Government Act 1972 and is in compliance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No 392

# Apologies

Cllr. Maxine Smith

# Declarations of Interest

None

# Minutes:

**RESOLVED**

**To approve the Minutes of the April Monthly Meeting held 20th April 2020**

# Matters of Information

All items are now on hold until after the pandemic.

# Reports

##  Police

 No report

##  DCC

 DCC Cllr. Angela Surtees gave her report including:-

1. New Covid Information leaflets

New advice and information leaflets have now been distributed to all households in Hawthorn.

1. Grasscutting

This has continued int eh village.

##  Smaller Council meeting

 This is to be held ‘remotely’ later in the week.

##  Any other reports

None

 **RESOLVED**

 **To receive the reports**

# Public Participation

There were no comments.

# Correspondence

##  Dog Poo Bins

The Clerk said she had been contacted by two residents re the problem of people walking their dogs in the Dene and that there is no dog poo bin within the Dene. Dog walkers are therefore, leaving the bags in the Dene or on the footpath. There is a bin on the road towards the village.

One resident has also contacted DCC re an additional dog bin.

DCC Cllr. Angela Surtees said she would look into this – but that it may not be high priority in the current situation.

 **RESOLVED**

**The Clerk to prepare notices / posters requesting people take their dog bags home or place in the available bin.**

## Hawthorn Sign – Road from South Hetton

The Parish Council have been asked to approach DCC re cutting back the bushed which are obscuring the sign as above.

**RESOLVED
DCC Cllr Angela Surtees to report this to DCC**

## ‘Thank you bench’ for the NHS

Information has been circulated re purchasing the above.

**RESOLVED**

**To take no further action.**

## Off – road bikes through the Dene

Information has been received in respect off the above.

The Police are very aware of the issue and are looking to address this.

**RESOLVED**

**To continue to monitor the situation.**

# Financial:

##  RESOLVED

 **To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 101041 | 20/04/2020 | ICO | Subscription | £40.00 |
| 101041 | 20/04/2020 | CDALC | Planning Training | £27.00 |
| 101041 | 20/04/2020 | Amazon | Paper | £21.00 |
| 101041 | 20/04/2020 | CDALC | Subs | £90.96 |
| 101041 | 21/04/2020 | Gordon Fletcher | Internal Audit Fee | £100.00 |
| 101041 | 04/05/2020 | ROSPA | Play inspection | £114.00 |
| 101042 | 04/05/2020 | Came & Co | Insurance | £486.95 |

|  |  |  |
| --- | --- | --- |
| Business | £10,331.74 |  |
| Current | £12,676.69 |  |
| Total | £23,008.43 |  |
| Less u/p to date | £728.56 | **£22,279.87** |
|  |  |  |
| **Receipts To date**  |  | **£9,184.42** |
| **Payments to date** |  | £879.91 |
| **Closing balances** |  | **£30,584.38** |

##  Audit information : Update

 The Clerk informed Members that the information has now been forwarded to Mazars who are the external auditors. The information is now on the website and including the Public Rights to View.

 **RESOLVED**

 **To receive the information.**

##  Insurance quote: To affirm the acceptance of the quote from Came & Co.

**RESOLVED**

**To affirm the quote of £486.95 from Came & Co.**

##  Summer bedding plants

Cllr. Carolyn Winter gave an update on summer bedding plants.

**RESOLVED**

**Cllr. Winter to purchase additional summer bedding plants for the two large platers – at a cost of £20 per planter.**

# Policies

## Amendments to Standing Orders re Covid -19 and Standing Oreders as circulated.

**RESOLVED**

1. **To approve the additional standing orders to enable meetings to be held remotely and to postpone the Annual Meeting of the Council as per Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No 392**
2. **To approve the Standing Orders – with amendments as above.**

## To adopt the revised complaints procedure

**RESOLVED**

**To adopt the revised complaints procedure as circulated.**

# Current Planning Applications: Update

The up to date list of current planning applications being considered by DCC had been circulated.

**RESOLVED**

**To receive the information.**

# Events & Information

The Chairman, Cllr. Alan Askew reported that the new flag had been in place for the V E Day celebrations.

**RESOLVED**

**Cllr. Sheila Irving to store the flag and flagpole.**

# Date of the next meeting: Monday 15th June 2020

The Chairman thanked everyone for attending and closed the meeting at 7.35 pm