The **July Monthly Meeting** of the **Hawthorn Parish Council** was held remotely using ZOOM on **Monday 20th July 2020 at 7pm.**

**MINUTES**

**Present**

Cllr. George Vest (Chairman)

Cllrs Diane Hughes, Sheila Wilson, Carolyn Winter, Maxine Smith, Sheila Irving

DCC Cllr. Angela Surtees,

**Officer**: Lesley Swinbank (Parish Clerk)

2 members of the Public

# Notice of Meeting

Public Notice of the Meeting has been given in accordance with Schedule 12 paragraph 10(2) of the Local Government Act 1972 and is in compliance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No 392

# Apologies

Cllr. Alan Askew

# Declarations of Interest

None

# Minutes:

**RESOLVED**

**To approve the Minutes of the June Monthly Meeting held 15th June 2020**

# Matters of Information

**RESOLVED**

**All deferred until after the current Covid pandemic.**

# Reports

## Police

No report was given.

## DCC

The Chairman welcomed DCC Cllr Angela Surtees to the meeting.

Cllr. Surtees then proceeded to give her report which included:-

1. The collapsed culvert on Stockton Road has been reported.
2. Confirmation DCC will empty the new dog poo bin on condition it is placed near the roadway – approaching the Dene. However it was suggested the Clerk would need to seek the permission of the landowner if the bin is placed within the Dene itself.

It was agreed that the contractor will install the bin as soon as possible.

## Repairs to defibrillator

Cllr Sheila Wilson reported that the defibrillator on the external wall of the community centre has now been repaired.

## Play Area – Covid Advice

The Clerk had circulated a report in regard of the lay area. This included :-

Details of the recent ROSPA report

Details of the risk assessment on the play area

Information from NALC re-opening the play area

Suggested notices to be placed in the play area re Covid -19 – and guidelines.

**RESOLVED**

1. **The contractor to carry out repairs – other than those specific to the equipment**
2. **The Clerk to seek tenders /costs for the equipment inspection/repairs**
3. **To open the play area the following week.**
4. **Cllr. Sheila Wilson to laminate the guidelines and place within the play area.**

## License Stapylton Arms

The Clerk had circulated a report re the use of the village green for tables and benches during the current pandemic and the drawing up of a joint license with the owners.

However it was understood that following concerns expressed by a member of the public living close by, the Stapylton Arms had decided not to make use of the green and the license has been withdrawn.

**RESOLVED**

**To receive the information**

## Any other reports

None

# Public Participation

The Chairman welcomed members of the public to the meeting.

The member of the Public expressed his concerns about the use of the village green for tables and benches from the Stapylton Arms – however it is understood the Stapylton Arms has now withdrawn and will not be using the green.

The Chairman thanked the Members of the Public for attending the meeting.

# Correspondence

## Fence : village green

An email has been received from a resident in respect of installing a fence on their land adjacent to the village green – to prevent this land being used as a short cut.

**RESOLVED**

**To receive the information.**

## CDALC AGM

Information has been received from CDALC in respect of the AGM due to be held in October.

It is suggested that current Executive Committee members could remain in place until March 2021 when a delayed AGM will be held. This would only be held in March if the conditions are safe and it is proposed that this is reviewed at the December 2020 meeting of the Executive Committee.  Should the AGM take place in March 2021 a further AGM would still be convened for Oct 2021.

Another alternative would be the complete cancellation of the 2020 AGM with all existing members remaining in place until the October 2021 AGM.

**RESOLVED**

**To receive the information and agree the complete cancellation of the 2020 AGM with existing members remaining in place until October 2021.**

## Information from DCC re SUSTANS

**RESOLVED**

**To receive the information**

## Car parked on green

Concerns have been expressed about a car being parked on the grassed verge near the Church resulting in damage to the grass and causing an obstruction for the grasscutters.

**RESOLVED**

**To include in the August Community Round Up.**

# Financial:

## RESOLVED

## To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

There have been no payments.

|  |  |  |
| --- | --- | --- |
| **Hawthorn Parish Council** | **2020 / 2021** |  |
| Business | £10,331.74 |  |
| Current | £12,676.69 |  |
| Total | £23,008.43 |  |
| Less u/p to date | £728.56 | **£22,279.87** |
|  |  |  |
| **Receipts To date** |  | **£9,281.25** |
| **Payments to date** |  | £1,043.90 |
| **Closing balances** |  | **£30,517.22** |
| Business | £19,800.22 |  |
| Current | £10,747.00 |  |
| Total | £30,547.22 |  |
| Less u/p to date | £30.00 | **£30,517.22** |

## Estimates – 1st Quarter

The estimates for the first quarter had been circulated.

**RESOLVED**

**To approve the first quarter accounts**

## Community Plant budget

## The Clerk had circulated the balances for the above.

## The Clerk also reminded members that there is the requirement to complete the project as soon as possible and had included ring-fencing amounts on the individual sections.

**RESOLVED**

**To purchase :-**

* **2 sacks of daffodils**
* **2 new litter bins for the play area**
* **New fencing as agreed for the community garden area.**
* **To ring- fence the remaining monies and spend over the next 3 years**

# Current Planning Applications

No new applications

# Displaying minutes on noticeboards

It had been agreed at the June meeting to display the April and May minutes in the noticeboards and review this at this meeting.

The Clerk confirmed that there is no legal requirement to display the minutes on the noticeboards and particularly when the draft minutes are now posted on the website within a week of the meeting.

**RESOLVED**

**To continue to post the draft minutes on the website and not to display the minutes on the noticeboards.**

# Events & Information

No events are taking place due to the pandemic however the Community Round Up continues to be circulated on a monthly basis.

The Clerk said the electronic newsletter has been included in NALC’s new booklet as an example of how local councils are working for their communities during the pandemic.

# Date of the next meeting: Monday 21st September 2020

Following current advice from NALC and the government it was agreed to continue with remote meetings until further advice is received.

The meeting, therefore, will be held on Monday 21st September – using ZOOM.

The Chairman thanked everyone for attending and closed the meeting at 8.05 pm