The **December Monthly Meeting** of the **Hawthorn Parish Council** was held on **Monday 20th January at 7pm** in the **Community Centre.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Sheila Irving, Sheila Wilson,

DCC Cllr. Angela Surtees,

**Officer**: Lesley Swinbank (Parish Clerk)

The Chairman welcomed everyone to the meeting.

# Snowman Competition Results and Presentation

The winners of the snowman competition were announced and the winners presented with the vouchers.

The winners were: -

 1st -  Laburnum House (Claire Chamberlain)

 2nd - 17 West Lane (Sharon Davies)

 3rd - 22 West Lane (Sara Carter)

# Apologies

Cllrs. Carolyn Winter, Maxine Smith, Diane Hughes

DCC Angela Surtees

# Declarations of Interest

None

# Minutes:

**RESOLVED**

**To approve the Minutes of the November Monthly Meeting held 9th December 2019**

# Matters of Information

## Complaints / Appeals Committee

**RESOLVED**

**To confirm Cllrs. Alan Askew, Diane Hughes, George Vest to serve on the Complaints Committee and Cllrs. Sheila Irving, Sheila Wilson, Carolyn Winter and Maxine Smith to serve on the Appeals Committee.**

## Neighbourhood Watch

To launch at the Annual Parish Meeting

## New notice Boards etc

On the agenda

## Flag and flagpole

This is now purchased.

The Diocese are still considering giving permission for this in the Churchyard.

## Condolence Book

Purchased: will be in the Church this week.

## Speed Watch

This will be part of the new Neighbourhood Watch Scheme.

## Community Bench / Trellis

Looking at alternative quotes from Gardening Club

# Reports

## Police

The Chairman welcomed PC Dylan Middlemiss Police to the meeting who proceeded to give his report including: -

1. Since the last meeting there has only been one incident of off-road biking.
2. Details of a Neighbourhood Watch Scheme and said he would be present at the launch at the Annual Parish Meeting in March.

He was thanked for attending by the Chairman.

## Co. Cllr.

DCC Cllr Angela Surtees had given her apologies but had forwarded a progress report including: -

1. No response received yet about the footpath at Glencot.
2. Cllr. Surtees is looking into including the new bin in the play area onto the DCC lists
3. Cllr. George Vest expressed his thanks to DCC Cllr Surtees for the very swift response from DCC re the recent fly-tipping.

## Community Centre

The Chairman gave the report including: -

1. The AGM is Friday 27th March
2. The hire fees to remain the same for 2020.
3. A meeting is being organised re proposed works.
4. A grant re the WIFI costs to be submitted
5. Looking to publicise the Hall throughout the village.

## Any other reports

None

# Public Participation

Residents were invited to give their views and comments to the Parish Council on issues on this agenda. There were no comments.

# Correspondence / emails

## New Grievance information and procedure

Information on the above has been received from CDALC.

**RESOLVED**

**To adopt the information and procedure.**

## Help in the Community

An e mal has been received from Paul Paterson thanking the Parish Council for their support and suggesting working together to provide new help in the community including possible mother and toddler groups, visiting the sick/lonely etc.

**RESOLVED**

* 1. **To agree in principle to working together**

1. **To thank Rev Paterson for his comments**
2. **To include very brief note in the next Newsletter**

# Financial:

## Resolved

To approve the accounts and bank reconciliation as below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 101022 |  | 09/12/2019 | Tesco | Christmas event | £65.20 |
| 101023 |  | 10/12/2019 | Pittington Brass Band | Christmas event | £150.00 |
| 101024 |  | 11/12/2019 | Horns | Christmas Tree | £170.00 |
| 101025 |  | 11/12/2019 | C. Winter | Plants | £32.00 |
| 101026 |  | 11/12/2019 | Hawthorn Landscaping | Community Plant | £670.00 |
| 101027 |  | 11/12/2019 | Hawthorn Landscaping | Grasscutting etc | £1,750.00 |
| 101028 |  | 11/12/2019 | Amazon | Flagpole | £29.99 |
| 101029 |  | 11/12/2019 | M&S | Fruit Krazy Kev | £25.00 |
| 101030 |  | 11/12/2019 | Community Centre | Hire of hall | £220.00 |
| 101031 |  | 24/12/2019 | Amazon | Snowman comp vouchers | £60.00 |

|  |  |  |
| --- | --- | --- |
| **Hawthorn Parish Council** | **2018 /2019** |  |
|  |  |  |
| **Opening Balances** |  |  |
| **Business** | £9,483.61 |  |
| **Current** | £4,609.64 |  |
| **Less u/P 2018 / 2019** | £154.31 | **£13,938.94** |
|  |  |  |
| **Receipts To date** |  | **£18,096.51** |
| **Payments to date** |  | £8,033.60 |
| **Closing balances** |  | **£24,001.85** |
|  |  |  |
| Business | £10,328.12 |  |
| Current | £14,328.72 |  |
| Total | £24,656.84 |  |
| Less u/p to date | £654.99 | **£24,001.85** |

# Precept

The budgets and estimates for 2019/2020 and 2020/2021 had been discussed in detail at the December meeting.

**RESOLVED**

**To set the precept for 2020 / 2021 at £8,500.**

**This is a reduction of £172 from the previous year. However due to the decrease in the tax base this will result in a .75% increase in the Band D Council Tax to £42.37 per year.**

# Training Events

The Clerk reported that the CTP is organising training events for 2020 and further details will be brought to future meetings.

# Current Planning Applications

## Garden Village application

Permissions and conditions for the services have been given.

# Events / Information

## Snowman Competition

It was suggested that this be extended to include the best decorated houses for 2020.

**RESOLVED**

**This to be introduced.**

## Norman Hughes Award

The closing date is January 31st and result will be announced at the Annual Parish Meeting in March.

## VE Day Celebrations

The Clerk reported that she had not heard if the grant application had been successful and asked if the Council are intending to organise anything on the Friday 8th May.

**RESOLVED**

**To discuss in detail at the next meeting**

# To confirm the Diary of Events for 2020.

The diary of events for 2020 had been circulated.

**RESOLVED**

**To approve the diary and include in the Community Round Up and website.**

|  |  |
| --- | --- |
| Monday 16th March | **Annual Parish Meeting** |
| Friday 8th May | **VE day** |
| Sunday 5th July | **Big Lunch**  **Spring Photograph Competition**  **Treasure Trail**  **Open Garden Walk** |
| Saturday 5th September | **Judging Sunflower Competition** |
| Saturday 10th October | **Community Bulb planting** |
| Sunday 8th November | **Remembrance Sunday** |
| Saturday 5th December | **Visit Santa:**  **Switch on Christmas Lights** |
| Sat 19th December | **Snowman Competition Judging** |

## Quarterly Newsletter

The Clerk had circulated the draft Spring Newsletter which will be circulated at the beginning of March as it will give details of the Annual Parish Meeting.

**RESOLVED**

**The Clerk to finalise the newsletter and have it printed ready to bring to the February monthly meeting for Cllrs to then deliver.**

# Keeping You in the know

The Clerk had circulated details of solar noticeboards.

**RESOLVED**

**The Clerk to obtain a quote for two new solar powered boards.**

# Date of the next meeting: Monthly Meeting: Monday February 17th, 2020

The Chairman thanked everyone for attending and closed the meeting at 7.50pm