The **April Monthly Meeting** of the **Hawthorn Parish Council** was held remotely on **Monday 20th April at 7pm.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Diane Hughes, Sheila Irving, Maxine Smith, Sheila Wilson, Carolyn Winter

DCC Cllr. Angela Surtees,

**Officer**: Lesley Swinbank (Parish Clerk)

The Chairman welcomed everyone to the meeting.

# Notice of Meeting

Public Notice of the Meeting has been given in accordance with Schedule 12 paragraph 10(2) of the Local Government Act 1972 and is in compliance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No 392

# Apologies

Dylan Middlemiss PCSO

# Declarations of Interest

None

# Minutes:

**RESOLVED**

* 1. **To approve the Minutes of the February Monthly Meeting held 17th Feb 2020**
  2. **To approve the March report**

# Matters of Information

## B1432

The Clerk had circulated an e mail from Mrs. Bradford re the speed issues on the B1432.

It was agreed to defer this until after the coranavirus pandemic. DCC Cllr. Angela Surtees gave an update from DCC.

# Financial:

* 1. **RESOLVED**

To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cheque | Date | Payee | Details | Amount |
| 101038 | 20/04/2020 | ICO | Subscription | £40.00 |
| 101038 | 20/04/2020 | CDALC | Planning Training | £27.00 |
| 101038 | 20/04/2020 | Amazon | Paper | £21.00 |
| 101038 | 20/04/2020 | CDALC | Subs | £90.96 |
| 101038 | 21/04/2020 | Gordon Fletcher | Internal Audit Fee | £100.00 |

|  |  |  |
| --- | --- | --- |
| **Hawthorn Parish Council** | **2020 / 2021** |  |
| Opening balances |  |  |
| Business | £10,331.74 |  |
| Current | £12,676.69 |  |
| Total | £23,008.43 |  |
| Less u/p to date | £728.56 | **£22,279.87** |
|  |  |  |
| **Receipts To date** |  | **£8,772.00** |
| **Payments to date** |  | £278.96 |
| **Closing balances** |  | **£30,772.91** |

* 1. **AGAR**

The Clerk reported that the accounts have now been inspected and approved by the Internal Auditor and had had circulated the end of year accounts including the balance sheet, statement, asset register, variances etc. plus the AGAR to all members.

**RESOLVED**

**To approve the: -**

1. **Audit Dispensation**
2. **Internal Audit report**
3. **Annual Accounts including balance sheet, income / expenditure etc.**
4. **Annual Governance Statement**
5. **Annual Return**

The Clerk to post all documents on the council website including details of the public’s right of inspection and forward the certificate of exemption to Mazars.

The Chairman to place a copy of the AGAR on the noticeboards.

It was pointed out that the period of inspection of the accounts has now been postponed until September due to the pandemic.

# Current Planning Applications

## Extension: Eagle Hall Bank

**RESOLVED**

**No objections**

# Events

**RESOLVED**

1. **To cancel the Big Lunch and associated activities.**
2. **To consider holding a village event as and when the pandemic is over**

The Clerk also pointed out that the VE Day celebrations have been postponed nationally but that the Community Round Up has included details of two suggested activities for VE day, 8th May, which residents can take part in within their own gardens / homes.

# Information

**RESOLVED**

**To cancel the summer newsletter but the Community Round Up to continue to circulate relevant information.**

The Clerk was thanked was all of her work in producing the Community Round Ups which are now published every couple of weeks and focusing totally on information and advice re the COVID-19 virus.

# Date of the next meeting:

## Annual Meeting of the Council

The Clerk informed members that new legislation is allowing postponement / cancellation of holding Annual Meetings during the pandemic.

**RESOLVED**

**To cancel the May Annual Meeting at the moment and discuss once the pandemic is over.**

* 1. **May Monthly Meeting**

**RESOLVED**

**To hold the May Monthly Meeting remotely on Monday May 18th,2020 at 7pm.**

It was agreed to include Public Participation, Matters of Information, Reports etc.

The Chairman thanked everyone for attending and closed the meeting at 7.30 pm