The **October Monthly Meeting** of the **Hawthorn Parish Council** was held on **Monday 21st October 2019 at 7pm** in the **Community Centre.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Sheila Irving, Maxine Smith, Sheila Wilson, Carolyn Winter

DCC Cllr. Angela Surtees,

**Officer**: Lesley Swinbank (Parish Clerk)

The Chairman welcomed everyone to the meeting.

# Apologie

Cllr. Diane Hughes

# Declarations of Interest

None

# Minutes:

**RESOLVED**

**To approve the Minutes of the September Monthly Meeting held 16th September 2019**

# Matters of Information

## Flag and flagpole

## Awaiting information from the Church re siting in the Churchyard

## Community Bench / Trellis

## Awaiting more information and quotes from the Gardening Club. This will be after the community centre renovation.

# Reports

## Police

No report

## Co. Cllr.

The Chairman welcomed DCC Cllr. Angela Surtees who proceeded to give her report.

This included: -

1. No response re the footpath over the beck.
2. Right of way by the vicarage has been reported.

## CDALC AGM

The Chairman gave the report on the meeting which he and Cllr. Diane Hughes attended the previous Saturday.

## Community Centre

The Chairman gave the report.

This included: -

1. Thanks for the £250 grant
2. Craft Fair is on 16th November
3. Northumberland Theatre are in the Community Centre on 14th December
4. Fire Brigade have asked that the fire escapes are kept free

## Grant application re Noticeboards / Banners etc

The Clerk informed members that the application to Awards 4All for funding for new solar noticeboards, lectern type board, various advertising banners – totalling £8,600 had been successful.

The Clerk suggested the Council consider the various designs etc at the next meeting with the intention of purchasing and installing these in Spring 2020.

**RESOLVED**

**To agree to the above and also to express the Council’s thanks to the Parish Clerk for writing and submitting the application.**

## Any other reports

No other reports.

**RESOLVED**

**To receive the reports and approve the recommendations contained therein.**

# Public Participation

The Chairman invited residents to give their views and comments to the Parish Council on issues on this agenda.

There were no comments.

# Correspondence / emails

## Climate Change: Friends of the Earth

Information had been received and circulated.

**RESOLVED**

**To receive the information and close the matter**

## Grant Application

The Clerk informed Members that she had been handed a letter immediately prior to the meeting from a local resident and asked if members wished to consider it at the meeting or to defer until the next meeting.

It was agreed to consider it.

The letter asked a number of queries regarding the application to Awards 4 All re new noticeboards etc as above.

**RESOLVED**

**To respond accordingly.**

# Financial:

## RESOLVED

To approve the the monies to be paid by the Clerk since the last meeting / Bank reconciliation

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 101011 |  | 09/09/2019 | Plantscape | 2 new tubs | £477.60 |
| 101012 |  | 09/09/2019 | Richardsons | sunflower vouchers | £50.00 |
| 101013 |  | 09/09/2019 | Parkers | bulbs | £141.54 |
| 101014 |  | 30/09/2019 | Lesley Swinbank | Salary April - Sep | £728.56 |
| 101015 |  | 30/09/2019 | HMRC | IT | £485.60 |
| 101016 |  | 30/09/2019 | Community Centre | Donation | £250.00 |

Plus £25 for the poppy wreath and £6 for additional keys.

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  |  |
| **Business** | £9,483.61 |  |
| **Current** | £4,609.64 |  |
| **Less u/P 2018 / 2019** | £154.31 | **£13,938.94** |
|  |  |  |
| **Receipts To date** |  | **£8,681.46** |
| **Payments to date** |  | £4,568.36 |
| **Closing balances** |  | **£18,052.04** |
|  |  |  |
| Business | £10,153.62 |  |
| Current | £9,493.07 |  |
| Total | £19,646.69 |  |
| Less u/p to date | £1,594.65 | **£18,052.04** |

## ½ Year Estimates / Budget Review

Information had been circulated. The Clerk pointed out the VAT claim for 2018 / 2019 has not as yet been paid.

**RESOLVED**

**The Clerk to chase up payment.**

# Training Events:

## Planning

The Clerk had circulated details of Planning Training at County Hall on Tuesday 26th November from 6 – 8.30pm at County Hall.

**RESOLVED**

**Members to inform the Clerk if they wish to attend.**

# Current Planning Applications

## Front and side extension at 13 West Lane

**RESOLVED**

**No objections**

# Neighbourhood Watch (GV)

Cllr. George Vest suggested the Neighbourhood Watch Group be reinstated in light of recent criminal activity.

**RESOLVED**

**To promote through the Community, Round Up and Newsletter and discuss at the next meeting.**

# Events / Information

## Bulb Planting

The Community Bulb Planting is Saturday 26th October beginning at 11 am at the Community Centre.

The Clerk said the additional bulbs had been delivered and were now in the Centre ready for Saturday. However, the Clerk said unfortunately she was unable to come along due to personal reasons.

**RESOLVED**

**To receive the information.**

## Christmas Turn on Lights and Snowman competition

The action plan for the event has been circulated and was finalised.

## Norman Hughes Award

Details for the 2020 Award will be included in the November and December Round Ups as well as the Winter Newsletter.

## Winter Newsletter

The draft newsletter has been circulated.

**RESOLVED**

1. **The Clerk to amend and forward to members for proofing. It will then be printed and copies brought to the November meeting**

## VE Day Celebrations

Additional information on the above has now been circulated.

**RESOLVED**

1. **Cllrs. Alan Askew and George Vest to liaise with the Church re ringing the Church Bells on 8th May (VE Day)**
2. **The Chairman to purchase another poppy wreath to keep for VE Day next year.**

# Community Plant Scheme:

## Review of budget

The revised budget had been circulated.

**RESOLVED**

**To approve the budget**

## Planters / Winter Planting

Cllr. Carolyn Winter offered to empty the existing planters on the green and informed members she had purchased the shrubs/ plants as agreed at the September meeting.

## New Litter Bin

RESOLVED

It was agreed to replace the existing litter bin at the Rectory – and install this one in the Park.

# Date of the next meeting: Monthly Meeting: Monday November 18th, 2019

The Chairman thanked everyone for attending and closed the meeting at 8 pm