The **November Monthly Meeting** of the **Hawthorn Parish Council** was held on **Monday 18th November 2019 at 7pm** in the **Community Centre.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Diane Hughes, Sheila Irving, Sheila Wilson

DCC Cllr. Angela Surtees,

**Officer**: Lesley Swinbank (Parish Clerk)

The Chairman welcomed everyone to the meeting.

# Apologies:

Cllrs. Maxine Smith, Carolyn Winter.

Police

# Declarations of Interest

None

# Minutes:

**RESOLVED**

**To approve the Minutes of the October Monthly Meeting held 21st October 2019**

# Matters of Information

## New Notice Boards

## Clerk to bring designs/ suggestions etc to January meeting.

## Flag and flagpole

## Awaiting information from the Church

## Community Bench / Trellis

## Looking at alternative quotes from Gardening Club

# Reports

## Police

No report was given. A written report had been circulated.

However, Cllr Sheila Irving reported that lead has been removed from a neighbour’s roof.

## Co. Cllr.

The Chairman welcomed DCC Cllr. Angela Surtees to the meeting who then gave her report which included: -

1. Eagle Hall Flooding: Another report of flooding
2. Footpath to be swept(B1432)
3. In addition, the Clerk asked if it would be possible for Highways to consider installing a ‘Hawthorn, please drive carefully’ Sign on the Stockton Road.

## Community Centre

The Chairman reported on the recent meeting and also: -

1. The Craft Fair had been held the previous Saturday and was the most successful held.
2. The Christmas Lunch is 5th December in the Stapylton Arms.
3. The Snow Queen is on the 14th December.
4. The yoga class is now starting.

The next meeting is Monday 2nd December.

## Smaller Council Committee

This is Thursday. A report will be given to the next meeting.

## Tree week

The Clerk reported she had made an application for £150 for trees for the play area.

## Any other reports

None

**RESOLVED**

**To receive the reports.**

# Public Participation

The Chairman invited comments and views from the Public.

There were no comments.

# Correspondence / emails

## Royal Garden Party

Information re attendance at the 2020 Garden Party has been received.

**RESOLVED**

**To nominate Cllr George Vest.**

# Financial:

## To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 101019 | 06/11/2019 | CDALC | Training | £27.00 |  |
| 101020 | 10/11/2019 | Glo sticks | Christmas gifts | £85.05 | £14.17 |
| 101021 | 18/11/2019 | SLCC | Subscription | £150.00 |  |

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  |  |
| **Business** | £9,483.61 |  |
| **Current** | £4,609.64 |  |
| **Less u/P 2018 / 2019** | £154.31 | **£13,938.94** |
|  |  |  |
| **Receipts To date** |  | **£17,261.46** |
| **Payments to date** |  | £4,861.41 |
| **Closing balances** |  | **£26,338.99** |

## Donation request: Nepak

A request for a donation has been received from the above.

**RESOLVED**

**Not to give a donation at this time.**

## Financial Risk Assessment 2019 / 2020

The financial risk assessment for the current year had been circulated.

**RESOLVED**

**To approve the financial risk assessment 2019 / 2020**

# Training Events

**RESOLVED**

**Cllr. Alan Askew to attend the Planning training on Tuesday 26th November.**

# Current Planning Applications

None

# Neighbourhood Watch

**RESOLVED**

**To defer**

# Events / Information

## Bulb Planting

This was cancelled due to the very bad weather. However, thanks were expressed to Cllr. Carolyn Winter who planted up the tubs afterwards.

## Christmas Turn on Lights and Snowman competition

The Clerk reported that Krazy Kev and the Pittington Brass Band have confirmed their attendance.

In addition, the event is included in the Winter Newsletter and the December Round Up, and the gifts for the children have now been purchased.

Cllr. Sheila Irving reported that she has made arrangements re the Tree.

## Norman Hughes Award

The nomination papers are now in the Winter Newsletter, available from the Round Up and the website.

## Winter Newsletter

These are now ready for distribution.

## VE Day Celebrations

The Chairman said he would arrange a poppy wreath for next May through a local resident.

# Community Plant Scheme:

1. The new large planters have now been planted with spring bulbs.
2. The daffodil bulbs have now been planted at various areas.

**RESOLVED**

**To receive the reports as above.**

# Date of the next meeting

**RESOLVED**

**To change the date of the December monthly meeting due to the Christingle being held on the same evening.**

**This now to be Monday December 9th.**

The Chairman thanked everyone for attending and closed the meeting at 8pm