The **January Monthly Meeting** of the **Hawthorn Parish Council** was held in the Community Centre at 7pm on **15th January 2018**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Darren Ellis, Diane Hughes, Sheila Irving, Maxine Smith

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

Cllr. Norman Hughes.

Police

The Chairman, on behalf of the council, expressed their best wishes to Cllr. Norman Hughes.

# Declarations of Interest

None

# Presentation

# The Chairman welcomed Mr Mark Massey, John Tolent, Mr Chris Creighton and their team from Tolent re a pre – application on land to south of A182 for a Garden Village on land to the north of Hawthorn.

# A presentation on their plans for development was given.

# A summary of this is as follows:-

# This is the beginning of consultation re a new development replacing the existing plan for film studios on land to the north of Hawthorn between the village and Seaham and accessed from the A182.

# The proposals include a health and well-being garden village including incubator units, 1500 homes together with associated amenities.

# The development would provide 50% affordable housing , short term and longer term employment.

# A public meeting is being held at the Glebe Centre on 21st February.

The Chairman thanked all for attending.

# Minutes:

## RESOLVED

## To approve the Minutes of the Monthly Meeting held Monday December 11th, 2017

# Matters of Information

## Walk through the Dene

# The Clerk reported that she had e mailed Chris Jones twice re holding another community walk through the Dene in march and had had no response.

# RESOLVED

# The Clerk to try and contact Mr Jones again in order the confirm the date and time.

# Reports

## Police

No report was given

## Co. Cllr.

The Chairman welcomed DCC Cllr. Angela Surtees who proceeded to give her report including:-

1. No through Road Sign at Glencot – This has been reported.
2. The parked car – has been reported
3. Dog Bin – Cllr. Surtees to check on progress
4. Road Sweeper – has been requested

In addition Cllr. Surtees reported on the submission from Wardells on behalf of Tarmac re Hawthorn Quarry seeks to review the current situation and consultation on this will be undertaken.

The Chairman thanked Cllr. Surtees for attending the meeting.

## Community Centre

The Chairman gave the report including:-

1. The recent theatre production had been very successful and he expressed the community centre’s thanks for the grant.
2. The centre’s AGM is Wednesday 14th March.

## Any other reports

None

# Public Participation

The Chairman closed meeting whilst the public gave their views and comments.

There were no comments.

The meeting was then re-opened.

# Correspondence / emails

## GDPR Letter /Info from CDALC

Information re the above has been received from CDALC.

Cllr. Darren Ellis reported that he had made enquiries re the Data Protection Officer for the Council. The Clerk confirmed that steps are now being taken to begin the GDPR process.

**RESOLVED**

**To await further information from CDALC**

## Disqualification of Cllrs. Information from CDALC

Information has been received from CDALC.

**RESOLVED**

**To receive the information.**

## Procedures re notifying a casual vacancy

Information has been received from the above.

**RESOLVED**

**To receive the information**

## Footpath level Crossing Closure : Network rail

An e mail has been received from Network Rail inviting representation from the Parish Council at a proposed site meeting to discuss the closure of the footpath level crossing known as Hawthorn Hive and the replacement with a new footbridge at the bottom of the Dene. The proposed date is Tuesday 6th February.

**RESOLVED**

**Cllr. George Vest to attend with Cllr. Darren Ellis as reserve.**

# Financial:

## Resolved

## To approve the monies to be paid by the Clerk since the last meeting and the bank reconciliation

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 100907 | 02/12/2017 | Sainsbury | Wine, mince pies /tea | £57.25 |  |
| 100908 | 02/12/2018 | thoburns | trees | £80.00 | £13.33 |
| 100909 | 02/12/2018 | Hawthorn Landscapes | grass cutting, open spaces etc | £1,775.00 |  |
| 100910 | 02/12/2018 | Hawthorn Landscapes | tree stakes etc | £79.20 | £13.20 |
| 100911 | 02/12/2018 | Richardsons | compost | £5.99 | £1.00 |
| 100912 | 02/12/2018 | Pittington Brass band | Christmas event | £150.00 |  |
| 100913 | 02/12/2018 | Horns Garden Centre | Christmas Tree | £190.00 | £31.67 |
| 100914 | 14/12/2017 | Sainsbury | 3\*£10 snowman vouchers | £30.00 |  |

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  | **£10,227.32** |
| **Business** | £8,328.79 |  |
| **Current** | £1,898.53 |  |
|  |  | **£10,227.32** |
|  |  |  |
| **Receipts To date** |  | **£19,176.48** |
| **Payments to date** |  | £8,571.36 |
|  |  |  |
| **Closing balances** |  | **£20,832.44** |
|  |  |  |
| Business | £12,704.13 |  |
| Current | £8,874.27 |  |
| Total | £21,578.40 |  |
| Less u/p to date | £745.96 | **£20,832.44** |

## Salaries Award 2018 / 2019

The Clerk had circulated information re the above. This represents a 2% increase in the Clerk’s Salary – as per the Clerk’s contract of employment.

**RESOLVED**

1. **To receive the information**
2. **To approve the 2 % increase**

# Precept for 2018 / 2019

A comprehensive review of the budget and estimates had been undertaken at the December Monthly Meeting when the provisional precept had been agreed.

**RESOLVED**

**To set the precept for 2018 / 2019 at £8,606 for 2018 / 2019. This represents a Band D Council Tax of £42.25 which is a zero % increase overall.**

**This was unanimous.**

# Training: Information and reports

None received.

# Current Planning Applications: Re DCC Lists

No additional applications have been submitted.

# Events / Information

## Diary of Events

The following were approved

|  |  |
| --- | --- |
| Saturday 3rd March 2018 | Walk around Hawthorn Dene |
| Monday 19th March | Annual Parish Meeting |
| Sunday 3th June | Big Lunch  Spring Photograph Competition  Plant Pot Festival  Open Garden Walk |
| Saturday 1st September | Judging Sunflower Competition |
| Saturday 13th October | Community Bulb planting |
| Sunday 11th November | Remembrance Sunday |
| Saturday 1st December | Visit Santa:  Switch on Christmas Lights |
| Sunday 9th December | Snowman Competition Judging |

## Newsletter

The Clerk informed members that she will produce a Spring Newsletter which will include information about the precept and the Annul parish Meeting which will be held in March.

**RESOLVED**

1. **To receive the information.**
2. **The Clerk to bring the printed Newsletters to the next monthly meeting in February in order that Cllrs. can then distribute before the Walk through the Dene and the Annual Parish meeting.**

# Community Plant

The Clerk reminded members that the Community Plant Scheme included bulbs including bluebells and these now need to be ordered.

**RESOLVED**

1. **The Clerk to purchase £50 of bluebell bulbs.**
2. **To discuss new seats and planters at the February monthly meeting.**

# Date of the next meeting: Monday February 19th, 2018

The Chairman thanked everyone for attending and closed the meeting at 9p.m.