The **Monthly Meeting** of the **Hawthorn Parish Council** was held on **Monday 20th March, 2017 immediately following the Annual Parish Assembly** in the **Community Centre**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. Michael Dowson (Vice Chairman)

Cllrs. Diane Hughes, Sheila Irving, Maxine Smith, George Vest

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies:

Cllr. Norman Hughes

The Chairman expressed the Council’s best wishes to Cllr. Norman Hughes.

# Declarations of Interest

None

# Minutes:

It was brought to members’ attention re the removal of the telephone box on West lane had been raised at the last meeting. It was agreed to add this to the minutes and also the agreement that the Clerk should enquire about the removal.

**RESOLVED**

**To approve the Minutes of the Monthly Meeting held February 20th 2017, with the addition as above.**

# Matters of Information

|  |  |
| --- | --- |
| Hawthorn Dene Walk | Arranged for 8th April.  |

# Reports

##  Police

This was given at the Annual Parish meeting held earlier in the evening.

## Co. Cllr.

## This was given at the Annual Parish meeting held earlier in the evening

## Community Centre

## This was given at the Annual Parish meeting held earlier in the evening.

##  Any other reports

### Elections training

The Clerk reported that she had attended the training re elections and had been given 7 election packs for candidates. These were handed to members.

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments.

1. Members were asked if all are standing for re-election.
2. Comment was made as to the recent cutting back of the trees and bushes on Glencot /High West Lane. It was confirmed that a new fence has been erected and the existing fence has been repaired.

The Chairman then re-opened the meeting.

# Correspondence / emails

## Public Space Protection Order

Information had been circulated.

The introduction of the PSPO will mean that from **1 June** the following will become a fineable offence in County Durham:

•allowing a dog to stray;

•failing to put a dog on a lead when asked by an authorised officer;

•allowing dogs into fenced off designated play areas.

Trained council staff and Durham Constabulary staff will be able to issue Fixed Penalty Notices for £100 (discounted to £60 if paid within 10 working days) for breach of the Public Space Protection Order. Failure to pay the FPN will lead to prosecution, with a maximum fine of £1,000. The order will not apply to anyone who is registered as blind, is disabled or who uses a trained assistance dog.

**RESOLVED**

**To receive the information.**

# Wildflower Verges: Mr. Stuart Priestley DCC

No further information has been received from Mr. Priestley.

**RESOLVED**

**The Clerk to invite Mr Priestley to a future meeting.**

# Financial:

## Cheques and bank reconciliation

**RESOLVED**

 **To approve the following cheques and bank reconciliation**

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  | **£10,209.37** |
| **Business** | £8,207.01 |  |
| **Current** | £3,680.06 |  |
| **u/p prev year** | £1,677.70 | **£10,209.37** |
|  |  |  |
| **Receipts To date**  |  | **£11,167.78** |
| **Payments to date** |  | £11,158.60 |
|  |  |  |
| **Closing balances** |  | **£10,218.55** |
| Business | £8,319.82 |  |
| Current | £4,431.47 |  |
| Total | £12,751.29 |  |
| Less u/p to date | £2,532.74 | **£10,218.55** |

## Donation requests

None

## Wi-Fi / Smart Tv Community Centre

The Chairman reported that he had contacted BT on behalf of the Community Centre and placed the order for the Wi-Fi. BT are visiting on 5th April to inspect and to do the necessary works.

**RESOLVED**

**To receive the information**

# Training:

The Clerk said there would be ‘induction’ training for all Councillors following the parish council elections, beginning at 6.30pmon Monday 15th May immediately before the Annual Meeting of the Council.

**RESOLVED
To receive the information**

# Current Planning Applications: Re DCC Lists

Gleneagle High West Lane Single Storey Extension

**RESOLVED**

**No objections**

# Events / Information

##  Walk through the Dene

This will begin at 10am from the Community Centre. Tea and coffee to be served from 9.45am.

It will be advertised again in the April Round Up.

##  Spring Clean

This will be held Saturday 15th April. The Clerk said the equipment will be dropped off at 6pm on the previous Tuesday. Both Cllr. Michael Dowson and the Clerk gave their apologies and said they are unable to attend.

##  Big Lunch and Associated

This will be held Sunday 4th June.

The Chairman said the Bouncy Castle will not be available and asked members to think about a replacement.

Further details of the event will be discussed at the next meeting.

**RESOLVED**

**To receive the reports**

# Date of the next meeting:

# This will be Tuesday 11th April – due to the third Monday of April being Easter Monday.

 **The Chairman thanked everyone for attending and closed the meeting at 8.45pm**