The **October Monthly Meeting** of the **Hawthorn Parish Council** was held in the Community Centre at 7pm on **Monday 9th October 2017**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs. Diane Hughes, Sheila Irving, Maxine Smith

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

Cllrs. Darren Ellis, Norman Hughes

# Declarations of Interest

Cllr. Maxine Smith Item 14.2 Bulb Planting

# Minutes:

## RESOLVED

## To approve the Minutes of the Monthly Meeting held Monday September 18th 2017

# Matters of Information

## Apple Orchard

## RESOLVED

## To purchase from Thorburns : apple/fruit trees for £15 each, (subject to Tree Week Grant) and plant down left hand side of the play area.

## 

# Reports

## Police

A written report had been circulated.

## Co. Cllr.

The Chairman welcome DCC Cllr. Angela Surtees who proceeded to give a report.

### Sign

The sign on the South Hetton Road has been reported to DCC Highways

### Hedge on Eagle Hall Bank

The overhanging hedge has been reported to DCC Highways.

### Universal Credit

Cllr. Surtees gave details – and said she would forward information to the clerk for the next Hawthorn Round Up.

### Stapylton Arms

It is understood that the planning application has been withdrawn and the owner notified that it should be marketed as a pub on the open market at a realistic price.

## Community Centre

The Chairman gave the report. The committee are meeting tonight and are looking for a secretary for the association.

## Any other reports

### Defibrillator Training

The second training session has now been held . Six people attended and proved to be very successful.

**RESOLVED**

**To receive the reports.**

# Public Participation

The Chairman closed the meeting whilst the public were able to give their views and comments.

There were no comments.

# Correspondence / emails :

Information re the forthcoming CDALC AGM had been circulated

# Financial:

## RESOLVED

To approve the following using GPOC.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Gross | VAT |
| 100895 | 18/09/2017 | British legion | Poppy Wreath | £25.00 |  |
| 100896 | 18/09/2017 | Parker bulbs | Bulbs | £474.60 | £79.10 |
| 100897 | 18/09/2017 | BDO | External audit | £120.00 | £20.00 |
| 100898 | 18/09/2017 | HMRC | O/S 2016 /2017 | £245.21 |  |
| 100899 | 18/09/2017 | L K Swinbank | Sal April - Sep | £670.41 |  |
| 100900 | 18/09/2017 | HMRC | Dedns api- sep | £485.20 |  |
| 100901 | 01/10/2017 | Apple | App to mirror laptop | £9.99 |  |

## RESOLVED

To approve the bank reconciliation.

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  | **£10,227.32** |
| **Business** | £8,328.79 |  |
| **Current** | £1,898.53 |  |
|  |  | **£10,227.32** |
|  |  |  |
| **Receipts To date** |  | **£19,174.92** |
| **Payments to date** |  | £5,348.23 |
|  |  |  |
| **Closing balances** |  | **£24,054.01** |
|  |  |  |
| Business | £17,769.22 |  |
| Current | £8,872.71 |  |
| Total | £26,641.93 |  |
| Less u/p to date | £2,587.92 | **£24,054.01** |

# Training:

## GDPR Training

The Clerk had circulated details.

**RESOLVED**

**The Chairman, Cllr Diane Hughes and the Clerk to attend.**

# Current Planning Applications: Re DCC Lists

## Denehurst : New split level dwelling.

**RESOLVED**

**No objections : subject to the usual conditions re highways, environment etc.**

# Policy :

**RESOLVED**

**To adopt Retention of Information Policy**

# Community Plant

Details and the action plan had been circulated.

**RESOLVED**

1. **Spring bulbs ( as received) to be planted at various areas including small area on West Lane, bottom of the steps near the wall on Stockton Road and around the Hawthorn Sign. Snowdrops to be planted at the bottom of the village near the seat outside the Rectory.**
2. **The Community Centre to organise purchase of the greenhouse for behind the community centre**
3. **Members to discuss the new seats and planters – and agree for purchase in the spring.**

# Events / Information

## Sunflower Competition

**RESOLVED**

**To hold again in 2018.**

## Potato Planting

**RESOLVED**

**To hold in the spring – and finalise details in January / February.**

## Bulb Planting

**This to be held on Saturday.**

## Christmas Events

The action plan had been circulated.

**RESOLVED**

1. **To approve the details.**
2. **The Clerk to purchase children’s gifts (flashing tambourines etc) and also disposable glasses**

# Date of the next meeting: Monday November 20th, 2017

**The Chairman thanked everyone for attending and closed the meeting at 8.30pm**