The **Monthly Meeting** of the **Hawthorn Parish Council** was held at 7 pm on **Monday 16th January 2017** in the **Community Centre**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllrs. Diane Hughes, Sheila Irving, Maxine Smith

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

Cllrs. Michael Dowson, George Vest, Norman Hughes.

Mr Stuart Priestley (DCC) Re wildflower verges. PCSO Niall Thubron re Police Report

# Declarations of Interest

None

# Minutes:

# RESOLVED

# To approve the Minutes of the Monthly Meeting held December 12th 2016

# Matters of Information

|  |  |
| --- | --- |
| Hawthorn Dene Walk | Arranged for 8th April |
| Smart TV and Wi-Fi in Community Centre | Grant successful  Agreed to pay monthly BT charges for Wi-Fi for one year and then review. Awaiting confn on go ahead from community centre |
| Defib Training | To arrange second session in March 2017 if demand is there.  However the Clerk pointed out that this should be a minimum of 5 and to date no-one had expressed an interest. |

# RESOLVED

**To receive the information.**

# 

# Reports

## Police

No report was given.

PCSO had e mailed the Clerk to inform members that he has become a PC and will no longer be attending the council meetings as a PCSO. Details of meetings will be given to his replacement.

**RESOLVED**

**To receive the information.**

## Co. Cllr.

The Chairman welcomed DCC Cllr Angela Surtees who proceeded to give her report as County Councillor.

This included: -

1. The work on the hedges should begin in the near future
2. She had been able to provide a table tennis table for the Community Centre
3. DCC had been informed of the damage to the bus shelter near the Pemberton Arms and had requested DCC now take appropriate action to replace it.

## Community Centre

Cllr. Diane Hughes gave the report.

1. The Theatre production had been very good and had made a small profit.
2. The work in providing the new garden tubs will begin in the spring.
3. The AGM will be held on 22nd March at 7pm.

## Any other reports

None

**RESOLVED**

**To receive the reports.**

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments.

Mr. George Mills expressed his concerns about the removal of several street lights.

Mr Mills was thanked for attending by the Chairman who then re-opened the meeting.

# Correspondence / emails

## Church: Community Asset DCC

A letter has been received from DCC informing the council that the application to register the church as a community asset had been turned down.

**RESOLVED**

**To receive the information**

## Land Quality Inspection

The information from DCC had been circulated.

**RESOLVED**

**To receive the information.**

## CDALC Newsletter

This had been circulated.

# Financial:

## To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

The Clerk said there had been no payments since the last meeting.

|  |  |  |
| --- | --- | --- |
| **Hawthorn Parish Council** | **2016 / 2017** | |
| **Opening Balances** |  | **£10,209.37** |
| **Receipts To date** |  | **£10,682.78** |
| **Payments to date** |  | £8,639.86 |
| **Closing balances** |  | **£12,252.29** |
|  |  |  |
| Business | £8,319.82 |  |
| Current | £4,281.47 |  |
| Total | £12,601.29 |  |
| Less u/p to date | £349.00 | **£12,252.29** |

## Additional Payments Approval

**The Clerk informed members that the cost of the website host is increasing from £24 each year to £60 from six months’ time and the need for the Office 365 application cost.**

**REESOLVED**

1. **To receive the information**
2. **To approve:-**

**The cost of £59.99 for the Office 365 application – for the five-year contract.**

**The invoice of £24 from CDALC for printing the newsletters**

## Donation requests

## None received

## Smart TV and Wi-Fi

The Clerk informed members that she had applied and been successful in obtaining an additional grant re the installation of Wi-Fi in the Community Centre in order to allow access to the council’s website and in order to comply with the transparency code.

**RESOLVED**

**To affirm the Clerk’s actions and the application for the additional transparency grant application.**

**The Clerk to contact BT and request the installation of the Wi-Fi**

**The Chairman to purchase the smart tv and arrange installation in the community centre.**

# To set the Precept for 2017 / 2018

The draft budgets and estimates had been circulated and were discussed in detail.

In addition, information from DCC re the position for the parish council had also been circulated.

This included: -

Current Tax Base £198.30

Tax Base for 2017 / 2018 £201.40

Local Council Tax Support Grant £122

The Clerk pointed out that: -

1. The estimates include an additional projected cost of £700 from DCC re the elections in May.
2. A reduction of £131 to be received from DCC re the Local Council Tax Support Grant
3. This results in an overall increase of £717 on the previous year’s precept needed to ‘stand still’.

**RESOLVED**

1. **To approve the budgets and estimates.**
2. **To set the precept for 2017 / 2018 at £8509 representing an overall increase in the precept of £717 and a Band D charge of £42.25, which is an overall increase of 7.53%**

# Wildflower Verges: Stuart Priestley DCC

The Clerk Informed Member that Mr. Priestley was unable to attend due to a recent accident but that he would be attending a future meeting.

**RESOLVED**

**To receive the information.**

# Policy re Noticeboards

The Clerk had circulated a draft policy re the above.

**RESOLVED**

**To approve the policy on use of the noticeboard.**

# Training:

None received

# Emergency Plan

The Clerk had circulated a draft Emergency Plan for Hawthorn.

**RESOLVED**

**To defer until after the forthcoming elections in May.**

# Current Planning Applications: Re DCC Lists

None

Some concerns were expressed re the closure of the Stapylton Arms.

# Events / Information

## Snowman Competition:

The Clerk had circulated photos of the entries.

**RESOLVED**

**Fiona Pearson and boys were declared the winning entry.**

**The Chairman to purchase and deliver the £25 ASDA voucher – as agreed at the December meeting.**

## Hawthorn Dene Walk.

This has been arranged for Saturday 8th April.

**RESOLVED**

1. **To receive the information.**
2. **To advertise the event.**

## Spring Newsletter

The draft newsletter had been circulated.

**RESOLVED**

**To copy the newsletter and bring to the next meeting in February**

# Dates of the meetings:

Next Monthly Meeting: Monday February 20th 2017

Annual Parish Meeting Monday March 20th, 2017

April Monthly Meeting Tuesday 11th April ( To avoid Easter Monday)

The Chairman thanked everyone for attending and closed the meeting at 8.30 pm