**The Annual Meeting of the Hawthorn Parish Council was held at 7pm on Monday 9th May 2022 in the Community Centre.**

**MINUTES**

**Present**

**Cllr Diane Hughes (Chairman)**

**Cllr. Sheila Irving (Vice-Chairman)**

Cllrs Alan Askew, Sheila Wilson, Carolyn Winter, Maxine Smith

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

**Residents: 2**

# Election of Chairman

**RESOLVED**

**To elect Cllr. Diane Hughes as Chairman**

# Acceptance of Office of Chairman

Cllr. Diane Hughes signed their Acceptance of Office

# Apologies

Cllr Gary Thompson

# Election of Vice Chairman

**RESOLVED**

**To elect Cllr. Sheila Irving as Vice-Chairman**

# Election of a Grievance Committee

**RESOLVED**

**To elect Vice Chairman and Cllrs Maxine Smith, Alan Askew**

# Election of an Appeals committee

**RESOLVED**

**To elect the Chairman and Cllrs Gary Thompson, Sheila Wilson, Carolyn Winter**

# Council Standing Orders and Documents: All available on the Council website

**RESOLVED**

**To approve: -**

## Standing Orders

## Financial Regulations

## Delegation Scheme

## Code of Conduct

## Financial Plan 2022 / 2023

# Election of representatives to outside bodies: -

## County Durham Association AGM

**RESOLVED**

**Cllr. Diane Hughes to serve on this committee**

## Smaller Local Councils Committee

**RESOLVED**

**Cllr. Diane Hughes to serve on this committee**

## East Durham Local Council Committee

**RESOLVED**

**Cllrs Diane Hughes and Alan Askew to serve on this committee**

# To re - affirm Hawthorn Parish Council meets the criteria to adopt the General Power of Competence

*(Localism Act 2011 sections 1 -8, specifically s1(1)) as* set out in the Parish Councils *(General Power of Competence) (Prescribed Conditions) Order 2012.*

**RESOLVED**

**To re-affirm Hawthorn Parish Council meets the criteria to adopt the GPOC**

# Appointment of the Internal Auditor

**RESOLVED**

**To re-appoint Mr. Gordon Fletcher**

The Chairman thanked everyone for attending and closed the meeting at 7.10pm