The **February Monthly Meeting** of the **Hawthorn Parish Council** was held at **7pm** on **Monday 18th February 2019** in the **Community Centre.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Sheila Irving, Diane Hughes, Maxine Smith

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Resignation

The Chairman welcomed everyone to the meeting and informed Members that Cllr. Darren Ellis has resigned as a Councillor from the Parish Council.

**RESOLVED**

1. **To receive the resignation and thank Cllr Ellis for his work and time with the Parish Council.**
2. **The Clerk to contact DCC and declare the vacancy for the Parish Council**

# Apologies

Cllr. Norman Hughes

Sgt Jim Peel (Police)

# Minutes:

## RESOLVED

## To approve the Minutes of the Monthly Meeting of the Council held Monday January 21st, 2019

# Matters of Information

## New security / outside light at Community Centre and defib light

This is being sorted by Richard Crosier on a re-charge basis.

## New seats

The new seats will be put in place once the weather improves

## Planted tubs

The order has been placed for 2 tubs with summer planting to replace the existing inter planters on the village green.

## Litter Bins

## Two new litter bins have been ordered from Glasdons.

# Reports

## Police

The Police had forwarded their apologies and confirmed that there have been no issues.

## Co. Cllr.

The Chairman welcomed DCC Cllr. Angela Surtees who proceeded to give her report which included: -

1. The street light in West Lane now been fixed.
2. The Quarry application information is now on the DCC planning portal.
3. Pemberton Arms – HPC opposed development by DCC Cllr supporting the application.
4. Number of issues around fly tipping up on the side lane including tyres and trees/branches. The area is now under investigation.
5. Fly tipping at Hill Crest field. Tyres may have been tipped however DCC unable to take any action as this is private land.
6. The Community Centre encountered a couple of issues re the Centre roof. DCC Cllrs Angela Surtees and David Boyes funding 50% of these costs.
7. The paths down Eagle Hall are much improved and waiting to be re-surfaced.

## Community Centre

The Chairman reported that the last meeting of the committee had been cancelled due to not having a quorum present.

## Annual Report

The Annual Report had been circulated.

## Any other reports

None

**RESOLVED**

**To approve all of the reports.**

# Public Participation

The Chairman closed the meeting whilst the public were invited to give their views and comments.

There were no comments and the Chairman re-opened the meeting.

# Correspondence / emails

## Chief exec NALC Bulletin

This had been circulated.

# Financial:

## RESOLVED

To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 100975 | 28/02/2019 | Lesley Swinbank | 6 Month salary | £773.36 |
| 100976 | 28/02/2019 | HMRC | PAYE | £515.20 |
| 100977 | 28/02/2019 | Amazon | Stapler | £4.32 |
| 100978 | 28/02/2019 | Amazon | Vouchers snowman | £35.00 |
| 100979 | 28/02/2019 | Lesley Swinbank | Tv exp 2018 / 2019 | £531.90 |
| 100980 | 28/02/2019 | Lesley Swinbank | Postage 2018/2019 | £33.76 |
| 100981 | 28/02/2019 | JRB | Dog Bags | £114.31 |

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  | **£17,988.68** |
| **Business** | £9,109.99 |  |
| **Current** | £8,878.69 |  |
| **Receipts To date** |  | **£9,389.91** |
| **Payments to date** |  | £12,091.88 |
| **Closing balances** |  | **£15,286.71** |
| Business | £8,079.70 |  |
| Current | £9,478.88 |  |
| Total | £17,558.58 |  |
| Less u/p to date | £2,271.87 | **£15,286.71** |

## Honours Board information

Cllr Sheila Irving had obtained details and an example of a Board from A1 Trophies and Engraving – which is based in Peterlee. The cost is £49.50 for a 19in x 12in Board. Members discussed wording etc.

**RESOLVED**

**Cllr Sheila Irving to bring a draft to the next meeting for approval.**

# Training: Information and reports

None to date

# Current Planning Applications:

## Applications re DCC Lists

### Application Ref: DM/18/03798/VOC

Site Address: Westfield Bungalow, The Village Hawthorn Seaham SR7 8SG

**RESOLVED**

**Concerns were expressed over the increased height and the effect on the properties on West View.**

# Events / Information

## Spring Newsletter

The Clerk produced the Spring Newsletters which will be delivered by Members before the Annual Parish Meeting.

## Spring Clean Litter Pick

The Clerk gave details of the National Spring Clean.

**RESOLVED**

**The Hawthorn Spring Clean to be held at 10.30 on Sunday April 7th.**

## Walk around the Dene

The Clerk gave details of the walk around the Dene being organised by Chris Jones and Durham Wildlife Trust on Friday April 26th.

**RESOLVED**

**To receive the information and publicise.**

## Sunflower Competition

**RESOLVED**

**To buy the sunflower seeds.**

# Community Plant Scheme:

## Progress report

The Clerk informed the meeting that the two new litter bins have been ordered. A decision on additional bulbs to be taken later in the year.

# Protocol Operation London Bridge

The Clerk had circulated the revised protocol together with the draft information which will be publicised as and when necessary.

**RESOLVED**

**To approve the protocol**

# Ceremonial Flag

Cllr. Norman Hughes has suggested the Parish Council have a ceremonial flag and flagpole to be used when appropriate. Cllr. Diane Hughes showed the flag to the meeting. The flagpole is awaited.

**RESOLVED**

**Hawthorn Parish Council to fly the ceremonial flag as and when appropriate.**

# Chairman’s Award

The Clerk had circulated details of all nominations which were discussed in detail and the person to receive the Award was agreed.

Cllr. George Vest suggested the name of the Award be changed to ‘The Norman Hughes Award’.

**RESOLVED**

1. **The Award to be known as The Norman Hughes Award**
2. **All those nominated together with their proposers to be invited to the Annual Parish Meeting when the Award will be made.**
3. **The Chairman to purchase and compile the awards for the winner and runner ups.**

# Dates of the next meeting: These are: -

* Annual Parish Meeting 7pm Monday 18th March 2019
* March Monthly Meeting following the above.

The Chairman thanked everyone for attending and closed the meeting at 8.35pm