The **April Monthly Meeting** of the **Hawthorn Parish Council** was held on **Monday 15th April 2019** in the **Community Centre.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Sheila Irving, Maxine Smith, Diane Hughes

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

Cllr. Norman Hughes

Police

# Declarations of Interest

None

# Co-option of new Member

The Clerk reported that three residents had expressed an interest in being co-opted onto the Parish Council. Each had been invited to give a brief presentation to Members before the Monthly Meeting.

This had taken place. Members listened to two presentations and had also received a written application.

**RESOLVED**

**To co-opt Mrs. Carolyn Winter to the Parish Meeting. Mrs. Winter to sign her Acceptance of Office and will attend the May meetings.**

# Minutes:

**RESOLVED**

## To approve the Minutes of the Monthly Meeting of the Council held Monday March 18th, 2019

## To receive the Minutes of the Annual Parish Meeting held 18th March 2019

# Matters of Information

## New Honours Board / Crest

Sheila Irving reported that she had spoken to A1Engraving and given the details of the Honours Board and Crest.

**RESOLVED**

**This will be discussed at the May meeting.**

## New security / outside light at Community Centre

The Chairman reported that this is in hand.

## New seats

The bases are now in place and the new seats to be placed in the near future.

## Three new litter bins

These will be in place in the near future.

**RESOLVED**

**The Clerk to contact Mr. Steven Foster (DCC) and give him details of the new seats and litter bins.**

# Reports

##  Police

The Clerk had circulated the written report.

We are continuing to address any trends which may arise and due to the two reported crimes extra patrols through the village have been included in a plain clothes operation we have had running in the Murton area due to an increase in metal thefts.

 Hawthorn Incidents

1x Public Order

1x Concern

1x Road Traffic Collision

1x Road Related

1x Domestic

1x Firearms

1x Multi-Agency (Fire Related) – A large pile of Tyres set on fire; Fire Brigade have dealt with this incident no persons identified.

2x Burglary – 1x Shed Burglary which a Lawnmower was stolen, 1x Garage Burglary which a Jet wash was stolen – Both Investigations are still on going

## Co. Cllr.

The Chairman welcomed DCC Cllr. Angela Foster who proceeded to give her report.

### Denehurst

Denehurst – the fence is not contravening any planning or rights of way restrictions.

### Speed Indicator Sign

In order for it to be installed on a permanent basis the cost is in region of £10,500

A temporary sign is rotated around the county – but at the moment there is no capacity for this on High West Lane.

There is a Community Speed Watch Scheme – and Cllr. Surtees to make enquiries on this and bring back to the May meeting.

### Land at Stable End

Concerns were expressed over the fence on the area of land in front of Stable End. Cllr. Surtees to make further enquiries with DCC and the Chairman and Vice Chairman to seek further information from the owners of the property.

## Community Centre

The Chairman gave the report.

The roof has now been repaired and new LED lights are to replace the existing lights in the Hall.

## Any other reports

None

**RESOLVED**

**To receive the reports.**

# Public Participation

The Chairman closed the meeting whilst the public were invited to give their views and comments.

There were no comments and the meeting was re-opened.

# Correspondence / emails

None

# Financial:

## RESOLVED

To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation: -

Gordon Fletcher: Internal Audit: £100

## The Annual Accounts and AGAR

The annual accounts, AGAR and all information had been circulated to members prior to the meeting. The Clerk also informed Members that the accounts have now been audited by the Internal Auditor and his report had also been circulated.

**RESOLVED**

**To approve the following: -**

## Certificate of Exemption

1. **Internal Audit report**

## Annual Accounts including balance sheet, statement, variances, income / expenditure etc.

## Annual Governance Statement

1. **Annual Accounting Statement**

## Donation Request: Citizen’s Advice

**RESOLVED**

**To give a donation of £50**

# Training: Information and reports

None received.

# Current Planning Applications:

None.

# New Honours Board / Crest

Discussed earlier in the meeting

# Events / Information

## Spring Clean

The Spring Clean has taken place.

**RESOLVED**

1. **To thank Mr. Eric Hubbock and Mr. Keith Robinson for their help on the day.**
2. **To remind DCC to pick up the litter bags.**

## Walk through the Dene

This is scheduled for a week on Friday

## Big Lunch / Open Garden Walk

The Clerk informed members that arrangements are now underway

**RESOLVED**

1. **The Chairman to contact Krazy Kev and Fire Brigade**
2. **The Clerk to contact the Police**
3. **Information re the Open gardens, Photograph Exhibition and Flowerpot Festival in the summer newsletter and Round Up**

## Sunflower Competition

The seeds have now been distributed.

## Summer Newsletter

The Clerk said this is nearing completion.

**RESOLVED**

**To produce an A3, colour edition.**

# Speed Indicator Sign

As discussed earlier.

# Community Plant Scheme: Progress Report

The new seats and litter bins to be installed in the near future.

# Dates of the next meeting: May Monthly Meeting: Monday May 20th, 2019

The Chairman thanked everyone for attending and closed the meeting at 8.35pm