The **July Monthly Meeting** of the **Hawthorn Parish Council** was held at **7pm** on **Monday 16th July 2018** in the **Community Centre.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs Darren Ellis, Diane Hughes, Sheila Irving

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

Cllrs. Norman Hughes, Maxine Smith

DCC Cllr. Angela Surtees

# Declarations of Interest

Cllrs Alan Askew Item 8 : Community Centre Request for donation

# Minutes:

## To approve the Minutes of the Monthly Meeting of the Council held Monday June 18th 2018

# Matters of Information

## New seats

1 eco, 1 countryside seat ordered from Glasdons and received. These to be placed on the village green and North Entrance as previously agreed

## Chairman’s Award

Draft protocol agreed. To open nominations in December

## Hawthorn Dene Walk

Agreed Spring 2019

# Reports

## Police

No report.

**RESOLVED**

**To contact the Police and request a report for the next meeting**

## Co. Cllr.

DCC Cllrs. Angela Surtees had sent her apologies for the meeting but had also forwarded her report.

### Eagle Hall Bank

Grassy verges needing to be cut back - spoke to George Vest, who rang me - this work was programmed for cutting and the work was completed.  Further to this a full request for the grass verges encroaching on the footpath has been submitted for Winter maintenance to clear back before path becomes too narrow to walk on.  Also mentioned the hedges again.

### North Entrance (road near vicarage) A site meeting with an officer regarding the overhanging trees/hedges had been held.  There is only one side of the road that is DCC which they will attempt to cut back some of the shrubbery to clear it out and provide a bit more light, however there are overhead cables that might prevent this work.  It again will be winter maintenance

## Community Centre

The Chairman gave the report. He gave details of the Summer Fair in September and the Craft Fair in November. The Clerk said she needed all information re the Centre for the Round Up by the 20th of each month.

## Any other reports

None

# Public Participation

The Chairman closed the meeting whilst the public were invited to give their views and comments.

## New seats

A question was asked about the installation of the new seats.

It was confirmed that these will be bolted into concrete slabs / plinth.

The meeting was then re-opened.

# Correspondence / emails

None

# Financial:

## RESOLVED

**To approve the following using GPOC**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 100943 | 18/06/2018 | NALC | Quality Gold Award | £60.00 |
| 100944 | 18/06/2018 | CAB | Donation | £50.00 |
| 100945 | 18/06/2018 | Community Centre | Donation | £150.00 |
| 100946 | 18/06/2018 | Microsoft Office | Subscription | £59.99 |
| 100947 | 18/06/2018 | Glasdon | 2 Seats | £1,031.54 |
| 100948 | 18/06/2018 | Land registry | Plan | £3.00 |

## Bank Reconciliation

**RESOLVED**

**To approve the following**

|  |  |  |
| --- | --- | --- |
| **Opening Balances** |  | **£17,988.68** |
| **Business** | £9,109.99 |  |
| **Current** | £8,878.69 |  |
| **Receipts To date** |  | **£9,225.75** |
| **Payments to date** |  | £3,480.04 |
| **Closing balances** |  | **£23,734.39** |
|  |  |  |
| Business | £9,469.44 |  |
| Current | £16,258.29 |  |
| Total | £25,727.73 |  |
| Less u/p to date | £1,993.34 | **£23,734.39** |

## Donation request from Hawthorn Community Centre

**RESOLVED**

**To give a donation of £150**

## Donation request from Citizen’s Advice

**RESOLVED**

**To give a donation of £50**

# Training: Information and reports

The Clerk reported that the Chairman had been registered for:-

1. Roles and responsibilities
2. Chairmanship Training
3. SLCC Regional Training event

# Current Planning Applications:

## Applications re DCC Lists

### 19 Western Park : 2 Storey Extension to rear

**RESOLVED**

**No objections**

## Pemberton Arms

**Demolition of existing public house and construction of 4 detached dwellings, alterations to existing access, service road and car parking. The following application has been received in your ward.**

 Following discussion

**RESOLVED**

**To object on the following grounds:-**

1. Two new accesses to be created onto a 60 mph road
2. Layout and density of the site
3. Loss of a pub and community meeting place

# Events / Information

## Sunflower Competition

**RESOLVED**

**The Chair and Vice Chairman to arrange posters / judging etc. for Saturday 1st September**

**The Clerk to advertise the date of judging in the Round Up and the newsletter**

## Christmas Events

Details were discussed.

## Newsletter

**RESOLVED**

**The Clerk to produce the autumn newsletter – double sided A4, black and white, and deliver to Cllr. Sheila Irving.**

# Community Plant Scheme : Update re seats and planters

## Seats

The Clerk reported that the two seats have now been received from Glasdon’s. These are to be situated at the north entrance and the village green as agreed previously.

**RESOLVED**

**To receive the information.**

## Tubs

The Clerk gave details of the costs etc.

The Octagonal POCT1 is £199.00 to rent for summer or winter. New customers get 10% off winter planters.

**RESOLVED**

**The Clerk to clarify the cost – with a limit on the annual cost of £800.**

## Additional tubs on the village green.

An query has been raised by a local resident for a new planter on the grass verge.

**RESOLVED**

**To discuss once prices have been confirmed.**

# Review of Standing Orders : Tenure of Chairman

**RESOLVED**

**To add ‘In principle the tenure of the Chairman should be a maximum of 3 years unless no other member of the council wishes to be elected. (This is an informal agreement and cannot be enforced.)’**

# Fence on land on main street.

A query was raised as to a fence // advertisement being situated on the grassed area in the centre of the village.

**RESOLVED**

**The Clerk to check ownership with Land Registry**

# Date of the next meeting:

## Monthly Meeting : 7pm : Monday September 17th 2018

The Chairman thanked everyone for attending and closed the meeting at 8.45p.m.