The **Monthly Meeting** of the **Hawthorn Parish Council** was held in the Community Centre on **Monday 15th May 2017 immediately following the Annual Meeting of the Council.**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. George Vest (Vice Chairman)

Cllrs. Darren Ellis, Diane Hughes, Sheila Irving, Maxine Smith, Norman Hughes

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

 None

# Declarations of Interest

 None

# Minutes:

 **RESOLVED**

 **To approve the Minutes of the Meeting held April 11th 2017**

# Matters of Information

## Defibrillator Training

The Clerk is awaiting a response from the trainer re a date for the training.

#

# Reports

## Police

 No report or apologies had been received

##  Co. Cllr.

### Road Junction: Stockton Road

DCC Cllr Angela Surtees gave a report on the above and the issues re reducing the speed limit.

**RESOLVED**

**To receive the information.**

### Litter

DCC Cllr. Angela Surtees reported that covert cameras had been in situ along the road to the Dene and encouraged all to report all incidences of litter dropping.

In addition Cllr Surtees confirmed that DCC are unable to pick up / clear litter from private land.

**RESOLVED**

**To receive the information.**

### DCC Events : Reach for the beach

 Cllr. Surtees handed out leaflets re the above.

## Community Centre

 Cllr. Diane Hughes gave the report, and in summary:-

1. The centre is re-applying for their re-accreditation
2. The gardening project application had not been successful
3. The out shed is to be taken down and replaced with a container
4. All events are now updated on Facebook.

## Smaller Councils Meeting

This is to be held at 2pm on Thursday 25th May at Peterlee. Cllr. George Vest to attend on behalf of the Chairman.

##  Local Council Award Scheme (LCAS)

The Clerk gave details of the LCAS and in particular informed members that Hawthorn Parish Council now meets the criteria for the Quality Gold Award and can apply for this once the Clerk has prepared the necessary policies / documents etc.

**RESOLVED**

1. **Hawthorn Parish Council, to apply for the Quality Gold Award.**
2. **The Clerk to prepare the necessary information and will bring to council beforehand for approval**

## Any other reports

 None

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments.

These included:-

## Seating Arrangements for the parish council meetings.

It was agreed that the seating be changed so as to ensure no members are sitting with their backs to the public.

 The meeting was then re-opened.

# Correspondence / emails

 None

# Financial:

## RESOLVED

To endorse the monies to be paid by the Clerk since the last meeting and the Bank reconciliation as shown.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Cheque | Payee | Details | Amount | VAT | S137 |
| 100869 | CDALC | Good Cllr Guide | £15.40 |  |  |
| 100870 | L K Swinbank | Paper / Toner | £14.75 | £2.45 |  |
| 100871 | Amazon | Sunflower seeds / envelopes | £16.75 | £2.79 |  |
| 100872 | Aon | Insurance | £468.87 | £0.00 |  |
| 100873 | Gordon Fletcher | Internal audit | £100.00 | £16.67 |  |
| 100874 | PC World | Smart Tv | £1,376.00 | £229.33 |  |
| **TOTALS** |  |  | **£1,991.77** | **£251.24** | **£0.00** |

|  |  |  |
| --- | --- | --- |
| **Hawthorn Parish Council** | **2017 / 2018** |  |
|  |  |  |
| **Opening Balances** |  | **£10,227.32** |
| **Business** | £8,328.79 |  |
| **Current** | £1,898.53 |  |
|  |  | **£10,227.32** |
|  |  |  |
| **Receipts To date**  |  | **£8,631.00** |
| **Payments to date** |  | £1,991.77 |
|  |  |  |
| **Closing balances** |  | **£16,866.55** |
|  |  |  |
| Business | £8,328.79 |  |
| Current | £10,529.53 |  |
| Total | £18,858.32 |  |
| Less u/p to date | £1,991.77 | **£16,866.55** |

## Internal Audit report

 The report had been circulated. There were no issues.

 **Resolved**

 **To approve the report**

## Donation requests : Citizens Advice

 **RESOLVED**

 **To give a donation of £50**

# Training:

## July 19th : Hardwick Hall : SLCC Regional Training Event

 **RESOLVED**

 **The Chairman to attend.**

## New Councillor / Chairmanship Training

RESOLVED

The Chairman and Vice Chairman to attend the Chairmanship training.

# Current Planning Applications: Re DCC Lists

## Development Re Stapylton Arms

An application has now been submitted to DCC re converting the Stapylton Arms into a dwelling house. The Clerk informed members that Mr. Barry Gavillet (DCC Planning Officer) has agreed to attend a special council meeting – now arranged for Thursday 25th May at midday in the Community Centre.

**RESOLVED**

1. **To hold a special meeting of the council on Thurs 25th May.**
2. **The Clerk to circulate this information via the Round Up and posters on the noticeboards.**
3. **The Clerk to contact ex Cllr Michael Dowson re help / advice for writing the council’s response**
4. **The Clerk to confirm the deadline date for all responses for the application.**

# Events / Information

## Walk through the Dene

The Clerk confirmed that Chris Jones will lead a walk in Spring 2018.

## Spring Clean

 This has now been re-scheduled for Sunday 2nd July

## Big Lunch and Associated

Full details had been circulated. In addition the clerk had prepared and printed a special newsletter re the events for circulation to all residents.

 **RESOLVED**

 **To receive the information.**

# Date of the next meeting

This is Monday June 19th 2017 at 7pm in the community centre

 **The Chairman thanked everyone for attending and closed the meeting at 8.30 pm**