The **Monthly Meeting** of the **Hawthorn Parish Council** was held at 7 pm on **Monday 20th February 2017** in the **Community Centre**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Cllr. Michael Dowson (Vice Chairman)

Cllrs. Diane Hughes, Sheila Irving, Maxine Smith

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

Cllrs. Norman Hughes, George Vest

Police

# Declarations of Interest

# Cllr. Alan Askew: Item 12 Planning Application Fence, Western Park

# Conservation area / Planning Issues Sarah Eldridge (DCC)

The Chairman welcomed Sarah Eldridge (Planning Officer DCC) who had been invited to talk about planning in Hawthorn.

## Stapylton Arms current situation and possible / allowed development

1. Mrs Eldridge gave details of the situation with regards to the Stapylton Arms and possible closure including: -
2. The Stapylton Arms was registered as a community asset in June 2016.
3. As a community asset, it requires planning permission for any change of use.
4. The owners may wish to dispose of the pub and any community group may wish to come together to look at buying the property.
5. If an application from the owner is submitted to DCC then DCC would need to consider the existing Easington Plan and National Planning Framework when considering this.
6. The Easington Plan currently protects community facilities.
7. DCC would also consider the application in terms of its viability
8. A planning application would probably be a delegated matter unless called in by a DCC Councillor or the Parish Council.
9. A notice re intention to dispose was put up in September 2016 and discussed by the Parish Council at their meeting in November. There were no expressions of interest in acquiring the property.

Mrs Eldridge said she would forward any further information on this and the Clerk said this would be included in the next Hawthorn Round Up.

Mrs. Eldridge then answered all questions from the Parish Council and then the residents including: -

1. Cllr. Michael Dowson asked the public who were present if anyone would be interested in coming together and contributing eg £1,000 towards purchase and running of the pub. No-one was forthcoming.
2. Questions were asked re the condition of the building when it is allowed to lapse into disrepair. Mrs Eldridge said DCC would take steps to monitor the building particularly as it is within the conservation area.

## Addition infill housing in Hawthorn

Applications will be discussed and decided by DCC on their individual merit.

## Future development

Currently all applications are considered taking into account the Easington Plan and national framework. Mrs Eldridge was asked about the speed limit on Stockton Road and confirmed that this could be considered if and when an application for a development is received on that road.

Mrs Eldridge was thanked for attending by the Chairman

# Minutes:

#  RESOLVED

#  To approve the Minutes of the Monthly Meeting held January 16th 2017

# Matters of Information

## Hawthorn Dene Walk Arranged for April 8th

## Smart Tv/ Wi-Fi Additional grant successful

# Reports

## Police

No report was given

## Co. Cllr.

The Chairman welcomed DCC Cllr Angela Surtees who proceeded to give her report.

### Street Lights

The work is now completed in removing the various street lights as per the consultation in 2016.

### Fly tipping

Cllr Surtees reported on a number of cases of fly tipping and stressed the need for residents to report all instances.

### Hedge / trees at Glencot Grove

The work on the above, as requested by the Parish Council, is now underway.

### Bus shelter

Cllr. Surtees circulated a photo of the new shelter planned to replace the one which was damaged near the Pemberton Arms.

Cllr. Surtees was thanked for attending by the Chairman and left the meeting.

## Community Centre

Cllr. Diane Hughes gave the report.

* The Centre AGM is March 22nd.
* The Community Garden project is progressing – awaiting prices from local businesses.
* The Association are looking for new events.

The Chairman thanked Cllr Hughes for her report.

## Annual Report

The draft Annual Report had been circulated. In addition the Clerk said she hoped to add the up to date but unaudited accounts for the current year in order that the most precise possible annual statement would be available.

The report will be printed and brought to the Annual Meeting.

**RESOLVED**

**To receive the information and affirm the Clerk’s actions.**

## Site meeting re Glencot

Cllr. Sheila Irving reported on the work now being undertaken by DCC as requested by the Parish Council.

**RESOLVED**

**To receive the information**

## Smaller Councils Meeting

The Chairman gave the report on the meeting which he and the Clerk attended.

The main focus of the meeting had been information and presentation from Roger Taylor of Hedley Solicitors re Purdah, and the limitations on publicity and information from Parish Councils at this time.

**RESOLVED**

**To receive the information**

## Any other reports

None

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments. A number of questions and queries were raised.

These included:-

1. The sign for the Stapylton Arms is still situated at the Stockton Road, West Lane junction.
2. Concerns raised about parking too close to the same junction causing visibility problems.
3. Removal of street lights
4. Surface of the footpath along Stockton Road approaching the Pemberton Arms.

The meeting was then re-opened.

# Correspondence / emails

## Beacons

Information had been received and circulated.

**RESOLVED**

**To receive the information.**

## Various Issues

Cllr. Sheila Irving said she had been approached by a resident re several issues and these had been passed to DCC Cllr Angela Surtees.

## Litter Pick

Information had been received from DCC re the above.

**RESOLVED**

**To register to hold a spring clean on April 15th.**

# Wildflower Verges: Mr. Stuart Priestley DCC

Mr Priestley was not in attendance.

The Clerk to contact him.

# Financial:

## To endorse the monies to be paid by the Clerk since the last meeting / Bank reconciliation

**Resolved to approve the following.**

|  |  |
| --- | --- |
| **Hawthorn Parish Council 2016 / 2017** |  |
| **Feb-17** |  |  |  |  |
| **Opening Balances** | **£10,209.37** |  |  |
| **Receipts To date**  | **£11,167.78** |  |  |
| **Payments to date** | £11,145.60 |  |  |
| **Closing balances** | **£10,231.55** |  |  |
|  |  |  |  |  |
| Business | £8,319.82 |  |  |  |
| Current | £4,576.47 |  |  |  |
| Total | £12,896.29 |  |  |  |
| Less u/p to date | £2,664.74 | **£10,231.55** |  |  |
|  |  |  |  |  |
| **Payments** |  |  | Amount |
| 100861 | 20/02/2017 | Hawthorn Tree Services | Tree work | £400.00 |
| 100862 | 20/02/2017 | DCC | Play equipment | £37.20 |
| 100863 | 20/02/2017 | Hawthorn Comm Cen | Rent 2016 / 2017 | £240.00 |
| 100864 | 20/02/2017 | L K Swinbank | Sal Oct – march | £727.46 |
| 100865 | 20/02/2017 | HMRC | Paye Oct – March | £485.20 |
| 100866 | 20/02/2017 | L K Swinbank | Postage 2016 / 2017 | £26.53 |
| 100867 | 20/02/2017 | L K Swinbank | Tv exp 2016 /2017 | £507.60 |

## Donation requests :

The Chairman said he had received a request for a donation towards fees for an individual who does not live in hawthorn

The Clerk informed members that all donations given by the Parish Council must be for the ‘benefit’ of residents of Hawthorn.

**RESOLVED**

**To take no action and close.**

## Wi-Fi / Smart Tv Community Centre

The Clerk reported that despite a number phone of calls and e mails to BT she had been unable to obtain a price for the council having the account for the Wi-Fi.

**RESOLVED**

**The Clerk to attempt once more to contact BT and if unsuccessful then to hand this over to the community centre association.**

## Pay Awards 2017 / 2018

Information had been circulated re the above.

**RESOLVED**

**To increase the Clerks salary in line with the national agreement and the contract of employment.**

# Training:

The next training is Election Training – primarily for Clerks on Wednesday March 1st at County Hall.

**RESOLVED**

**To receive the information**

# Current Planning Applications: Re DCC Lists

## Fencing on land adjacent to western Park

A retrospective application in respect of the above has been received.

**RESOLVED**

**No objections**

# Parking Issues – West Lane / Stockton Road (AA)

This had been considered earlier in the meeting.

The Police are aware of the problems caused by cars / vehicles parked in the vicinity and problems for residents leaving the village.

**RESOLVED**

**To keep this as a standing item.**

# Events / Information

## Walk through the Dene

The Clerk informed members that she had included this in the recent Round Up and Newsletter. It is limited to 20 walkers.

## Big Lunch and Associated

This is June 4th and will include: -

* Big Lunch, bouncy castle etc.
* Open Garden Walk
* Flowerpot Festival
* Photograph Exhibition

# Date of the next meeting:

## Annual Parish Meeting: Monday March 20th 2017 at 7pm

## March Monthly Meeting Monday March 20th, 2017 following the Annual Parish Meeting.

 The Chairman thanked everyone for attending and closed the meeting at 9. 35pm