The **Monthly Meeting** of the **Hawthorn Parish Council** was held at 7. pm on **Monday 21st November 2016** in the **Community Centre**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Michael Dowson (Vice Chairman)

Norman Hughes, Sheila Irving, George Vest

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

Cllrs Diane Hughes, Maxine Smith

PCSO Niall Thubron

# Declarations of Interest

Cllr. Alan Askew Item 8.3 Smart Tv / Wi-Fi in Community Centre

# Minutes:

# RESOLVED To

# To approve the Minutes of the Monthly Meeting held October 17th 2016

# Matters of Information

|  |  |
| --- | --- |
| Defib Training | To arrange second session in March 2017 |
| Community Asset | Church application made |

# Reports

## Police

**The Police report had been circulated.**

**Theft-5**

Shell Garage – Theft of Fuel – Enquiries Ongoing

Shell Garage – Theft of Fuel – Genuine error male made to return to pay

Shell Garage – Theft of Fuel – Male from down south, other forces tasked to speak with male

Shell Garage – Theft of fuel – Enquiries Ongoing

Shell Garage – Theft of Fuel – Female returned and paid the funds

**Road Related Incidents – 2**

A19 – Vehicle driving with very flat tyres – No sights of car when police got to A19

West Lane – Rubbish dumped on the road – Rubbish removed no signs of persons responsible

**Burglary – 1**

Windermere Road – Vacant property broken into – Enquiries Ongoing

**Anti-Social Behaviour - 1**

Kinley Hall Farm – Males riding around on quad bikes – Males made off before police arrival x3

**Criminal Damage**

West Lane – Power Box damaged – Enquiries Ongoing

## DCC Cllr.

The Chairman welcomed DCC Cllr Angela Surtees to the meeting. Cllr. Surtees then gave the report: -

### Stockton Road

Cllr. Surtees had been in contact with Mr John Reed (DCC Highways) who had informed her that new guidance re traffic speed restrictions had come into force in 2013. Sheraton and Haswell restrictions had been implemented before this time.

In respect of Hawthorn then there could be changes in the speed restriction on the above if and when new development is approved.

DCC are looking to have new ‘Slow’ signs on the road at the approaches to Hawthorn and are looking to re-site the Hawthorn sign on the north approach.

### Festival of Light: Easington

Cllr Surtees gave details of the forthcoming event.

### Lamppost

The broken lamppost has been reported and is in the system

### Gully cleaning

Cllr Surtees to request a clean-up as requested.

## Community Centre

The Chairman gave the report – including dates of the Christmas events in the centre.

## CDALC AGM

The Chairman reported on the recent AGM at County Hall.

## Smaller Local Council Meeting

The Chairman gave the report. This meeting had included a presentation re the current consultation on the new dog orders. He urged all to complete the consultation – details of which had been circulated by the Clerk.

**RESOLVED**

**To receive the reports.**

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments.

There were no comments.

The meeting was then re-opened.

# Correspondence / emails

## Tree Week

Information re the above had been received from DCC.

**RESOLVED**

**To take no action on this.**

# Financial:

## RESOLVED

## To approve the payments and Bank Reconciliation as below: =

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Cheque No** | **Date** | | **Payee** | **Details** | **Amount** | | **VAT** | **S137** | |
| 100845 | 17/10/2016 | | Church | Donation | £250.00 | |  | £250.00 | |
| 100846 | 08/11/2016 | | Fitzpatrick Woolmer | Trail Signs | £192.60 | | £32.10 |  | |
| 100847 | 08/11/2016 | | Glosticks | Santa gifts | £175.31 | | £29.22 |  | |
| 100848 | 11/11/2016 | | DCC | Play Area Inspection | £50.00 | | £8.33 |  | |
| 100849 | 11/11/2016 | | CDALC | Training event | £27.00 | |  |  | |
| **TOTALS for year to date** | | | |  | **£5,983.25** | | **£335.85** | **£565.00** | |
|  |  | |  |  | |  |  |  | |
|  | |  |  |  | |  |  | |  | |  |
| **Opening Balances** | | | **£10,209.37** |  | |  |  | |  | |  |
| **Receipts to date** | | | **£9,305.74** |  | |  |  | |  | |  |
| **Payments to date** | | | £5,983.25 |  | |  |  | |  | |  |
| **Closing balances** | | | **£13,531.86** |  | |  |  | |  | |  |
|  | |  |  |  | |  |  | |  | |  |
| Business | | £8,327.75 |  |  | |  |  | |  | |  |
| Current | | £5,699.02 |  |  | |  |  | |  | |  |
| Total | | £14,026.77 |  |  | |  |  | |  | |  |
| Less u/p to date | | £494.91 | **£13,531.86** |  | |  |  | |  | |  |

## RESOLVED

## To approve: -

## £199 Christmas Tree

**£150 Brass Band**

**£ 20 Poppy Wreath**

## Grant – smart TV and Wi-Fi\_\_\_33 for Community Centre

Cllr. Alan Askew declared an interest and took no part in the discussions.

The Clerk informed members that the application for £1346 for the above has been successful.

**RESOLVED**

1. **To receive the information**
2. **The Parish Council to offer to pay the Wi-Fi charges for one year and review after this time**
3. **To await the outcome of the Community Associations deliberations on this**

## Discussions re estimates / precept 2017/2018 / Financial Plan

## The Clerk had circulated the first draft of the financial plan together with the estimates and budget for 2017

These included: -

Estimated amount for the elections in 2017 (as recommended by DCC) £700

Wi fi charges for the community centre £600

The projected precept to include these would be £8,181 representing an increase of 4.99%.

The Clerk explained that central government is yet to pronounce on capping for councils who increase the precept over 2%.

**RESOLVED**

**To receive the information**

**In principle to increase the precept to £8,181 – representing a 4.99% increase.**

**To formally accept at the January meeting when the government plans re capping have been finalised.**

# Training:

## Elections Training

Details of elections training (primarily for Clerks) and Purdah training – which is being included in the next Smaller and Larger Councils committee meetings had been circulated.

**RESOLVED**

**To receive the information.**

# Current Planning Applications: Re DCC Lists

### Removal of 3 Cherry Trees and Crown Lift and thin to others

Community Centre

**RESOLVED**

**No objections**

### Removal 1 Cherry

Stable End, Hawthorn

**RESOLVED**

**No objections**

# Events / Information

## Bulb planting

The Chairman reported that the 2000 bulbs have been given to the contractor for planting as agreed.

**RESOLVED**

**To receive the information.**

## Remembrance Sunday

The Chairman reported on the Remembrance Service.

**RESOLVED**

**To receive the information.**

## Christmas Events

The Clerk had circulated the action plan.

The Chairman informed members that the community centre are no longer able to provide the mince pies etc in the centre during the afternoon.

**RESOLVED**

**To receive the information**

**The Clerk to purchase all refreshments etc. for the event**

## Snowman Competition

Details have been included in the Newsletter and Around Up.

Judging is Sunday December 11th.

**RESOLVED**

**To receive the information.**

## Newsletter /Round Up

The Clerk handed out the Winter Newsletters which will be distributed by Members. The Clerk will circulate an electronic newsletter the following week. This will include all details of Christmas events in Hawthorn.

# Date of the next meeting: Monday December 12th 2016

It was agreed to bring forward the December Monthly Meeting to Monday 12th December so as to avoid other Christmas events.

The Chairman thanked everyone for attending and closed the meeting at 8.25pm