The **Monthly Meeting** of the **Hawthorn Parish Council** was held at 6 pm on **Monday 12th December 2016** in the **Community Centre**

**MINUTES**

**Present**

Cllr. Alan Askew (Chairman)

Diane Hughes, Norman Hughes, Sheila Irving, George Vest, Maxine Smith

DCC Cllr. Angela Surtees

**Officer**: Lesley Swinbank (Parish Clerk)

# Apologies

None

# Declarations of Interest

Cllr. Maxine Smith Item 8.3 Tree Works: tenders

# Minutes:

# RESOLVED

# To approve the Minutes of the Monthly Meeting held November 21st2016

# Matters of Information

## Hawthorn Dene Walk

## To arrange in April and advertise accordingly

## Smart TV and Wi-Fi in Community Centre Grant

## Agreed to pay monthly BT charges for Wi-Fi for one year and then review. Awaiting confn on go ahead from community centre

## Defib Training

## Arranging second session in April 2017

## Registering Church

## Application made

##

# Reports

## Police

The Chairman welcomed PCSO Aimee Guest who proceeded to give the Police Report. There had been 6 incidents which included 4 thefts of petrol from the filling station.

PCSO was thanked for attending and also thanked for the Police presence at the Switching on the Lights.

## Co. Cllr.

DCC Cllr Angela Surtees gave the report.

###  Gulley Cleaning

 DCC have now completed.

###  Stockton Road

 DCC will be implementing new ‘Slow’ signs on the above.

## Community Centre

Cllr. Diane Hughes gave the report.

The Community Centre Association meeting follows the council meeting.

The Christmas events including the Craft Fayre, Celidh and Christmas Lunch had been very successful. The Christmas pantomime is the following week.

**RESOLVED**

**To receive all of the reports.**

# Public Participation

The Chairman closed the meeting whilst the public gave their views and comments.

The meeting was then re-opened.

# Correspondence / emails

## Minutes /Precept (Grahame Morris MP)

A letter has been received from Grahame Morris MP who had been approached by Mr. Keith Robinson, resident of Hawthorn re public access to minutes and the rise in the precept for 2016 / 2017.

The Clerk said she had responded and included a copy of the letter to Mr. Robinson dated April 2016 which informed him that a copy of the minutes is now retained in the Community Centre and available to the public during the centre’s opening hours. In addition, the Clerk included a summary of why the precept had been increased together with a copy of the Spring 2016 newsletter which included details of the council’s expenditure.

**RESOLVED**

**To receive the information and affirm the Clerk’s actions.**

## Emergency Plan (CDALC)

Information from CDALC re emergency plan had been circulated.

The Clerk suggested the Parish Council may consider producing similar.

**RESOLVED**

**To discuss at the next meeting.**

## Royal Garden Party (CDALC)

Steve Ragg (CDALC) has asked for nominations for the above.

**RESOLVED**

**To nominate Cllr. Norman Hughes and Cllr. Diane Hughes.**

# Financial:

## RESOLVED

**To approve the payments as below and the bank reconciliation.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | Gross | U/P | VAT | S137 |
| 100850 | 26/11/2016 | Horns | cancelled | £0.00 | £0.00 |  |  |
| 100851 | 26/11/2016 | Alan Askew | poppy wreath | £20.00 | £150.00 |  |  |
| 100852 | 26/11/2016 | Mutts Butts | Poo Bags | £69.65 | £69.65 | £11.61 |  |
| 100853 | 26/11/2016 | CDALC | training event | £27.00 | £27.00 |  |  |
| 100854 | 26/11/2016 | SLCC | Subscription | £132.00 | £132.00 |  |  |
| **TOTALS TO DATE** |  |  | **£6,354.90** | **£846.56** | **£347.46** | **£565.00** |
| **Opening Balances** | **£10,209.37** |  |  |  |  |  |
| **Receipts to date**  | **£9,305.74** |  |  |  |  |  |
| **Payments to date** | £6,354.90 |  |  |  |  |  |
| **Closing balances** | **£13,160.21** |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Business | £8,327.75 |  |  |  |  |  |  |
| Current | £5,679.02 |  |  |  |  |  |  |
| Total | £14,006.77 |  |  |  |  |  |  |
| Less u/p to date | £846.56 | **£13,160.21** |  |  |  |  |  |

**RESOLVED**

**To approve: -**

100855 Amazon Snowmen Prizes £62.51

100856 Sainsbury Switch on Lights £71.48

100857 Hawthorn Landscapes Grounds Main £1952

100858 Horns Christmas tree £190

## Donation requests:

## None received.

## Tree Works: Tenders

The Clerk said she had invited tenders for the works to the trees on the village green from D. Oliver, Farrer and Hawthorn Tree Services.

Three tenders have been received. (£400, £500, £600)

**RESOLVED**

**To accept the tender of £400 from Hawthorn Tree Services**

# Training:

None received.

# Current Planning Applications

## Removal additional tree

Stable End, Hawthorn

**RESOLVED**

**No objections**

# Events / Information

## Christmas Tree Lights – Switch on

This had been very successful and will be repeated next year.

## Snowman Competition

The Clerk gave details of the entries and said she had taken photos of all and given each a small LED snowman.

**RESOLVED**

**The Clerk to add all of the photos to the website and members to choose the overall winner at the January meeting.**

**The Chairman to purchase a £25 Asda voucher for the winner.**

**Cllr Sheila Irving to purchase LED snowmen for next year.**

## Hawthorn Dene Open Walk

## Dates for 2017

Monday 20th March Annual Parish Meeting

Saturday 8th April Walk around Hawthorn Dene

Sunday 4th June Big Lunch, Spring Photograph Competition, Plant pot Festival, Open Gardens

Saturday 19th August Judging Annual Sunflower Competition

October (TBC) Community Bulb planting

Sunday 12th November Remembrance Sunday

Saturday 2nd December Visit Santa: Switch on Christmas Lights

Sunday 10th December Snowman Competition Judging

# Date of the next meeting: Monday January 16th 2017

The Chairman thanked everyone for attending and closed the meeting at 6.40 pm